



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

14 July 2023

DIVISION MEMORANDUM
No. 310 _____, s. 2023

**WELCOME PROGRAM FOR THE CORDILLERA ADMINISTRATIVE REGION IN THE
CONDUCT OF NATIONAL FESTIVAL OF TALENTS (NFOT)
AND NATIONAL PRESS CONFERENCE (NSPC)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Section Heads
School Heads
Teachers
All Others Concerned

1. Pursuant to Regional Memorandum No. 280 s. 2023 NFOT and NSPC Billeting Quarters and the Division Partners, the Division of El Salvador City will host a welcome program for the Cordillera Administrative Region on July 18, 2023, at Corrales Elementary School at 5:30 in the afternoon.
2. Participants include all education program supervisors, select division personnel, and select teachers.
3. Attached herewith are the list of official participants and the program.
4. Travel, and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and procedures.
5. This memorandum shall serve as an **Authority to Travel**.
6. The participants shall be entitled to service credits in accordance with DepEd Order No. 52 s. 2003 entitled *Updated Guidelines on Grant of Vacation service Credits to Teachers*. However, non-teaching personnel shall be given *Compensatory Time-Off (CTO)* per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on *Non – Monetary Remuneration for Overtime Service Rendered*, specific attention on Section 5.
7. All participants shall observe the minimum public health standards and safety protocol in all activities to be undertaken during this training.
8. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.



Address: Zone 3, Poblacion, El Salvador City | Tel. No. (088) 555-0113
Website: www.depedelsalvadorcity.net
Email: elsalvador.city@deped.gov.ph

*Transforming Schools,
Forging Partners*





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9. Immediate and wide dissemination of this memorandum is desired.

RANDOLPH B. TORTOLA

g Schools Division Superintendent

Atch: As Stated
To be indicated in the Perpetual Index
under NFOT and NSPC
CID/ mjac



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Enclosure No. 1: List of Official Personnel

Name	Section/School
Conniebel C. Nistal	Assistant Schools Division Superintendent
Ninian A. Alcasid	Chief Education Supervisor
Rolly B. Labis	Chief Education Supervisor
Marie Jade A. Cacayan	Education Program Supervisor
Anabelle M. Mamaclay	Education Program Supervisor
Lorna H. Estrosas	Education Program Supervisor
Lina C. Bejiga	Education Program Supervisor
Roque R. Labis	Education Program Supervisor
Genevieve E. Lusterio	Education Program Supervisor
Margie R. Valmoria	Education Program Supervisor
Mariel B. Ubaub	Education Program Supervisor
Grace P. Paculba	Education Program Supervisor
John Franklin Dresser	Education Program Supervisor
Analyn G. Fabria	Education Program Supervisor
Nishi M. Abratiguin	Administrative Aide VI
Honey Luz A. Sabuero	Administrative Officer II
Renabelle B. Siaboc	COA Job Order
Alsamel Jane B. Paisano	Administrative Assistant III
Ariel S. Padigos	Administrative Assistant III
Sheila Mae B. Acero	Administrative Assistant III
Arjelyn B. Mangayan	ALS Job Order
Jaypee A. Arturo	Teacher I
Joan F. Eran	Teacher I
Merogim P. Mugot	Master Teacher I
Irika Mae R. Capili	Teacher I
Ricca Stephanie E. Oco	ADAS III
Raymund U. Tomarong	Teacher I





A Welcome Program
for
Cordillera Administrative Region

July 18, 2023

Corrales Elementary School, Cagayan de Oro City

5:30 pm



This serves as an invitation.

PROGRAMME

National Anthem	Canned
Prayer	Canned
Region X March	Select Teachers Corrales Elementary School
Opening Salvo	Select Teachers Corrales Elementary School Bugo Central School Suntingon Elementary School - Main Suntingon Elementary School – Annex Balubal Elementary School
Welcome Remarks	RANDOLPH B. TORTOLA, PhD, CESO V Schools Division Superintendent Division of El Salvador City
Intermission Number	Savior Dancers Division of El Salvador City
Message of Support	HON. GILDA O. GO Barangay Captain Barangay 21, Cagayan de Oro City
Intermission Number	JAYPEE A. ATURO Division of El Salvador City
Messages of Support	HON. ELDO G. CASIÑO Barangay Captain Barangay 22, Cagayan de Oro City HON. MARIO U. BALSARZA Barangay Captain Barangay 23, Cagayan de Oro City
Intermission Number	SPTA/SGC Group Corrales Elementary School
Response	DR. ESTELA P. LEON-CARIÑO Regional Director Cordillera Administrative Region
Closing Remarks	SHERLYN MAE S. GULLEM School Governing Council President Corrales Elementary School

SOCIALS and DINNER

Program Hosts:

MS. JOAN F. ERAN
MR. MEROGIM P. MUGOT