



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

20 Jul 2023

DIVISION MEMORANDUM
No. 313, s. 2023

**NOTICE ON APPOINTMENT/S ISSUED:
ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)**

To: **Asst. Schools Division Superintendent
Chief CID, SGOD
Education Program Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned
This Division**

1. This is to inform the field that this Division issued the following appointment/s, details to wit:

Effective Date	Name	Position	Status	Station
17-Jul-2023	CATANE, LOVELY JOY	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	PERMANENT (ORIGINAL)	DIVISION OFFICE (ACCOUNTING SECTION)

2. To be updated on the positions recently filled up by this Office, all are advised to visit the Division Website: www.depedelsalvadorcity.net → *Career Opportunities* → *List of Newly Hired/Promoted Employees*.
3. All are reminded that this Office adheres to the Equal Opportunity Principle (EOP). Hence, all decisions and actions shall be based solely on guidelines set forth, with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
4. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:
HIRING RECRUITMENT SELECTION



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