



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

27 JULY 2023

DIVISION MEMORANDUM

No. 322 s. 2023

**PARTICIPATION TO THE TRAINING ON THE UNIVERSAL PREVENTION CURRICULA  
FOR THE SUBSTANCE USE (CURRICULUM 9: COMMUNITY-BASED PREVENTION  
IMPLEMENTATION SYSTEM)**

To: **VANESSA PRORES L. TIAD, Nurse-II**  
This Division

1. You are hereby directed to attend the **Training on the Universal Prevention Curricula for the Substance Use (Curriculum 9: Community-Based Prevention Implementation System)** on August 7-11, 2023 at Reyna's Haven and Gardens, Brunidor St., formerly New Calceta St. Cogon, Tagbilaran City, Bohol.
2. The registration at the venue will start at 1:00pm (lunch will be served) and hotel check-in is at 2:00pm. Opening program is at 2:30pm and Check-out is on August 11, 2023 after breakfast.
3. Funds for traveling expenses were already downloaded to RO subject to the usual accounting and auditing rules and regulations.
4. Further, this Division Memorandum will served as her Authority to travel.
5. This activity, hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, ethnicity, gender, marital status, religion and political affiliation.
5. For information, guidance and compliance.

  
**RANDOLPH B. TORTOLA, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual index  
Under the following subject:  
**990D/VPLT**



Address: Zone 3, Poblacion, El Salvador City  
Telephone No: (088) 882-6326  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
Email Address: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

Transforming Schools,  
Forging Partners





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



July 5, 2023

**DR. ARTURO B. BAYOCOT, CESO III**

Regional Director  
Department of Education  
Region X, Cagayan de Oro City

Sir:

Greetings!

Respectfully requesting your authority to download the funds through the issuance of Sub-ARO to the 4 Schools Division Offices of Bukidnon, Cagayan de Oro City, El Salvador City, and Iligan City to be utilized in all travelling and incidental expenses incurred in the Training on the Universal Prevention Curricula on Substance Use (Curriculum 9: Community-Based Implementation System) in 2023.

Funds amounting to **FIFTY TWO THOUSAND NINE HUNDRED PESOS ONLY (P 52,900.00)** will be charged against OSEC funds per **SARO No. OSEC-10-23-1044** of Bureau of Learner Support Services – School Health Division (BLSS-SHD) funds downloaded to the Regional Office subject to the usual accounting and auditing rules and regulations.

Attached, please find the breakdown of allocation for each Schools Division Office for your reference.

Your approval to this request is highly appreciated.

Very truly yours,

**ATTY. CANDICE ZENNA R. RAZON**  
Attorney IV / OIC Chief, ESSD

Approved:

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
(088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Department of Education Region 10  
region10@deped.gov.ph  
<http://deped10.com>





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

Budget allocation for the participants for the Training on the Universal Prevention Curricula on Substance Use (Curriculum 9: Community-Based Implementation System) in Cebu City.

Office / Division	Participant	Designation	Amount
Regional office	Rey Ignacio B. Cagang	Dentist III / Regional NDEP Coordinator	10,580.00
Bukidnon	Reyno C. Sevilla	Nurse II / Division NDEP Coordinator	10,580.00
Cagayan de Oro City	Nichol V. Salido	Nurse II / Division NDEP Coordinator	10,580.00
El Salvador City	Vanessa Prores L. Tiad	Nurse II / Division NDEP Coordinator	10,580.00
Iligan City	Dale Gil Julia	Nurse II / Division NDEP Co-coordinator	10,580.00
	<b>TOTAL</b>		<b>52,900.00</b>

Prepared by:

  
**REY IGNACIO B. CAGANG, DMD**  
Dentist III, ESSD

Concurred by:

  
**ATTY. CANDICE ZENNA R. RAZON**  
Attorney IV / OIC Chief, ESSD

Approved:

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director





Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

July 5, 2023

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Regional Director  
Department of Education  
Region X, Cagayan de Oro City

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Attorney IV / OIC Chief, ESSD

Approved:



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director





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REGION X - NORTHERN MINDANAO

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Iligan City	Dale Gil Julia	Nurse II/Division NDEP Co-coordinator	10,580.00
	<b>TOTAL</b>		<b>52,900.00</b>

Prepared by:

  
**REY IGNACIO B. CAGANG, DMD**  
Dentist III, ESSD

Concurred by:

  
**ATTY. CANDICE ZENNA R. RAZON**  
Attorney IV / OIC Chief, ESSD

Approved:

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director





Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office  
**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2023

13 96464  
 DEPARTMENT OF EDUCATION  
**RECEIVED**  
 RECORDS SECTION REGIONAL OFFICE NO. 4  
 MAY 10 2023  
 9:00

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPY-23 200000100000000 - Current Appropriations Contract Support Programs		<b>REFERENCE:</b> FY 2023 GAAAO dated 01/03/2023	<b>SUB-ALLOTMENT RELEASE ORDER NO.:</b> OSEC-10-23-1044
<b>FUND CODE:</b> 01101101		<b>ORGANIZATION CODE:</b> 070010100000	<b>LEGAL BASIS:</b> Republic Act No. 11936 - FY 2023 GAA
<b>PURPOSE:</b> <i>Transfer of funds to cover expenses for the conduct of Training on the Universal Prevention Curricula on Substance Use (Curriculum 9 - Community Based Implementation System)</i>		<b>DATE:</b> 28-Mar-23	<b>FISCAL YEAR:</b> FY 2023
<b>To:</b> The Regional Director Regional Office - X Cagayan de Oro City 070010300010 <span style="float: right;">Region : 10</span>			
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Training Expenses		MOOE 5020201002	52,900.00
<b>AMOUNT IN WORDS:</b> *** Fifty Two Thousand Nine Hundred Pesos Only ***		<b>Total:</b>	<b>52,900.00</b>
<b>NOTE:</b> The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024			

The above sub-allotments have been made available for expenditures of the Regional/Divisional School. It is your primary responsibility to keep expenditures within the lines of the amount sub-allotted. Pursuant to Section 41 Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**CERTIFIED CORRECT:**  
  
**MA. BELEN D. DEMONTEVERDI**  
 Supervising Administrative Officer  
 OIC, Budget Division

**APPROVED:**  
  
**ANNALYN M. SEVILLA**  
 Undersecretary for Finance  
 Office of the Undersecretary for Finance



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

## LETTER OF ADVICE OF ALLOTMENT

Program/Project/Activity: 200000100006000 - Current Appropriations Learner Support Programs	PPA228	Allotment Advice:  <b>OSEC-10-23-1044</b>	Letter of Advice of Allotment (LAA) No.:  <b>LAA-10-23-250</b>
Legal Basis: <b>R.A. No. 11936 - FY 2023 GAA</b>		Fiscal Year:  <b>FY 2023</b>	Date:  <b>July 10, 2023</b>
Fund Code: <b>01101101</b>			

**To: Schools Division Superintendent**  
Division of El Salvador City  
Zone 3, Poblacion, El Salvador City

The following sub-allotments have been made available for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefore. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations and in accordance with the New Government Accounting System.


Particulars	Allotment Class/ Account Code	Amount
Training Expenses	MOOE 5020201002	10,580.00
<b>TOTAL P</b>		<b>10,580.00</b>

**AMOUNT IN WORDS:** *Ten Thousand Five Hundred Eighty Pesos & 00/100*

**Purpose:** *Transfer of funds to cover expenses for the conduct of Training on the Universal Prevention Curricula on Substance Use (Curriculum 9: Community Based Implementation System).*

**NOTE:** *The allotment herein sub-allotted is valid for obligation until December 31, 2024.*

Certified Correct:

  
**MARY ANN D. NERI, CPA**  
Chief Administrative Officer  
Finance Division

Approved:

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

PPA226  
SUB-ARO-015



DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
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