



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

6 September 2023

DIVISION MEMORANDUM  
No. 378, s. 2023

**VIRTUAL PROGRAM IMPLEMENTATION REVIEW (PIR) OF SCHOOL-BASED  
READING PROGRAM, JOURNALISM AND ENGLISH CURRICULUM**

To: **Assistant Schools Division Superintendent**  
**Chiefs of CID and SGOD**  
**Education Program Supervisors**  
**All Public Elementary and Secondary School Heads**  
**All Public Elementary and Secondary Teachers**  
**Others concerned**  
This Division

1. In our efforts to ensure learning continuity through K to 12 adjustments of programs, projects, and activities (PAPs), alignment and quality assurance of learning materials, and continuing professional development of school human resources, the field is hereby informed of a virtual program implementation review (PIR) of school-based reading program, journalism and English curriculum on September 22, 2023 via Google Meet (Link shall be provided through email).
2. The participants to this activity are the school English coordinator, school reading coordinator, journalism adviser, school heads, education program supervisor in English and the members of the technical working group.
3. Participants are advised to accomplish the attached templates for presentation and discussion purposes during the virtual meeting. A 10-slide powerpoint presentation shall be prepared for report of activities, action plan, and the MOVs. The accomplished forms and school presentations shall be emailed to [margie.valmoria@deped.gov.ph](mailto:margie.valmoria@deped.gov.ph) on or before September 20, 2023.
4. School heads are hereby advised to send to **Margie R. Valmoria, Education Program Supervisor in English**, important details of their respective participants, following the template below for the google link preparation.

School	Name of Participant	Designation	Email account	Contact Number

5. The participants are encouraged to observe health protocols such as constant washing of hands and the wearing of face masks.



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6. This Office shall adhere to Equal Opportunity Principle (EOP) in receiving the General Plan of Activities and Attending to clarification/queries relative to Virtual Program Implementation Review (PIR) of School-based Reading Program, Journalism and English Curriculum. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. Immediate and wide dissemination of this memorandum is desired.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

ATTCH:

- *Template 1: TLD Programs Rolled Out/Implemented in the School (Adopted from BLD-TLD Template)*
- *Template 2: Action Plan Template (Adopted from BLD-TLD Template)*

*To be indicated in the Perpetual Index*

*Under the following subjects: CURRICULUM / PAPs / READING / JOURNALISM / ENGLISH*

CID/mrv



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**Template 1** (Adopted from BLD-TLD Template)

Kindly accomplish this Template for presentation and discussion during the virtual PIR. One template should be accomplished *for each of the TLD programs rolled out/implemented in your school.*

**Note.** The accomplished forms should be emailed to [margie.valmoriam@deped.gov.ph](mailto:margie.valmoriam@deped.gov.ph) not later September 20, 2023.

Name of Program/Project: \_\_\_\_\_ Division: \_\_\_\_\_ School: \_\_\_\_\_

I. Performance Indicators

Program Component/Activity	Performance Indicators	Physical Accomplishments		Financial Accomplishments		Source of Fund
		Target	Actual	Allotted Budget	Utilized/Obligated	
<b>A. Upskilling of Teachers</b>						
Writeshop on the Formulation of School-Led e-Assessment Test	No. of teachers trained					
Evaluation of the Learning Resources	No. of teachers trained					
Webinar Series on Reading Strategies	No. of teachers trained					
Virtual Mass Training of Teachers on Teaching Strategies in English	No. of teachers trained					
Capacity Building for Reading Teachers and Reading Facilitators for Basa ELSA	No. of teachers trained					
Seminar-Workshop on Learning Resources for	No. of teachers trained					

Reading Instruction Across the Curriculum						
Training of Trainers and Mass Training of Teachers on Reading Strategies for the Content Areas	No. of teachers trained					
Teaching Grammar Communicatively in the Philippines (TGCP)	No. of teachers trained					
<b>OTHER UPSKILLING OF TEACHERS INITIATED BY THE SCHOOL</b>						
<b>B. Upskilling of School Leaders</b>						
Capacity Building for Reading Facilitators for Basa ELSA						
<b>OTHER UPSKILLING OF SCHOOL HEAD ATTENDED</b>						
<b>C. Instructional Materials Development/ Reproduction</b>						
<i>Development of Contextualized Learning Materials and Instructional Materials in the New Learning Landscape</i>	No. of materials developed by learning area/ quarter		Modules - TVBI Videos-- TVBI Script -			

			RBI Audio – RBI Scripts – Bigbooks – ETC.			
<i>Reproduction of Self-Learning Modules in English /Journalism /Reading</i>	No. of materials printed per quarter	Quarter 1 = Quarter 2 = Quarter 3 = Quarter 4 =	Quarter 1 = Quarter 2 = Quarter 3 = Quarter 4 =			
<i>Distribution of Self-Learning Modules</i>	No. of materials distributed per quarter	Quarter 1 = Quarter 2 = Quarter 3 = Quarter 4 =	Quarter 1 = Quarter 2 = Quarter 3 = Quarter 4 =			
<b>OTHERS</b>						
<b>D. Monitoring &amp; Evaluation</b>						
Online Tracking Tool in the Development of SLMs	No. of M&E materials developed					
Online Tracking Tool in the Distribution of SLMs	No. of materials distributed and used					
<b>OTHERS</b>						

**II. Successes, Challenges, Lessons Learned, Suggestions, and Recommendations**

<b>Program Component/ Activity</b>	<b>Success Indicators</b>	<b>Challenges/ Issuances</b>	<b>Lessons Learned</b>	<b>Suggestions/ Recommendations</b>
<b>A. Upskilling of Teachers</b>				

<i>Activity 1 (pls specify)</i>				
<i>Activity 2 (pls specify)</i>				
<b>B. Upskilling of School Leaders</b>				
<i>Activity 1 (pls specify)</i>				
<i>Activity 2 (pls specify)</i>				
<b>C. Instructional Materials Development/ Reproduction</b>				
<i>Activity 1 (pls specify)</i>				
<i>Activity 2 (pls specify)</i>				
<b>D. Monitoring &amp; Evaluation</b>				
<i>Activity 1 (pls specify)</i>				
<i>Activity 2 (pls specify)</i>				

Prepared:

\_\_\_\_\_

Reviewed:

\_\_\_\_\_

Noted:

Template 2 (Adopted from BLD-TLD Template)

Action Plan Template

NAME OF SCHOOL

SY 2023-2024

BLTD-TLD Program	Objectives	Activities	Timeframe	Materials/ Resources Needed	Funding Requirement	Persons Responsible	Success Indicator

\*LEGEND: **BLD** – Bureau of Learning Delivery; **TLD** – Teaching Learning Division

Prepared:

\_\_\_\_\_  
School-based Coordinator

Reviewed:

\_\_\_\_\_  
School Head

Noted:

\_\_\_\_\_  
Education Program Supervisor / Division Focal Person