



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

11 September 2023

DIVISION MEMORANDUM
NO. 284, s. 2023

**3RD QUARTER COORDINATION MEETING FOR DIVISION AND SCHOOL
DISASTER RISK REDUCTION AND MANAGEMENT (DRRM)
COORDINATORS**

To: **Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Administrative Officer V
Project Development Officer II
All Public Elementary and Secondary School Heads
All School DRRM Coordinators
All Others Concerned
This Division**

1. Pursuant to the DepEd Order No. 21, s. 2015 entitled *Disaster Risk Reduction and Management Coordination and Information Management Protocol* and DepEd Order 37, s. 2015 entitled *The Comprehensive Disaster Risk Reduction and Management (DRRM) in Education Framework*, this Office informs the field on the conduct of 3rd Quarterly Meeting for DRRM Coordinators on September 15, 2023, 8:00 A.M.-5:00 P.M. at Conference Room, Diamond Building, El Salvador City Division.
2. This coordination meeting will serve as a venue to design, organize and formulate activities for School Year 2023-2024 under DRRM section. It also serves to evaluate and discuss issues and concerns regarding all the programs implemented.
3. Further, expected participants of this activity are all School DRRM Coordinators only. Kindly make sure to submit a copy of your designation as School DRRM Coordinator duly signed by School Head via this link: <https://bit.ly/DRRMfiles>.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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4. This Office shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol set for this activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. Immediate and wide dissemination of this Memorandum is enjoined.

RANDOLPH B. TORTOLA
Schools Division Superintendent

Encl:

As stated

Reference:

DepEd Order No. 21, s. 2015
DepEd Order No. 37, s. 2015

To be indicated in the Perpetual Index
under the following subject:

SGOD/DRRM/je DRRM MEETING
 PLANS/PROGRAM/ACTIVITIES
 COORDINATORS



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