



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

September 27, 2023

DIVISION MEMORANDUM

No. 416 s. 2023

SCHEDULE OF DENTAL SERVICES FOR SY 2023-2024

To: **Assistant Schools Division Superintendent**
Chief, Schools Governance and Operations Division
Chief, Curriculum Implementation Division
School Health and Nutrition Unit Personnel
Nurus Sinna Sarah R. Alonto, Dentist II
James P. Clarabal, Admin Aid/Dental Aid
All Elementary and Secondary School Heads
All Others Concerned
This Division

1. In line with the start of the School Year 2023-2024 Dental Services implementation, the field is hereby informed of the new weekly schedule for the Division Dentist; with its kick-off date on October 2, 2023.
2. The schedule of the activity are as follows:

DAY	PLACE/VENUE	DENTAL SERVICES OFFERED
Monday	Division Office	a. Dental check-up/consultation b. Oral health advocacy c. Fluoride Varnish Application d. Tooth Filling e. Tooth Extraction
Tuesday	Various Schools for Elementary/ Secondary	
Wednesday		
Thursday		
Friday		

Handwritten signature



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3. Further, this Memorandum shall serve as **Authority to Travel** for the above-mentioned Division Dentist and Dental Aid during conduct of the various dental services on the field.
4. This Office shall adhere to the Equal Opportunity Principle (EOP) in the conduct of this activity. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age ethnicity, gender, marital status, religion and political affiliation.
5. Immediate and wide dissemination of this Memorandum in enjoined.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual index
Under the following subject:

SGOD/EBBA



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