



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools Division Superintendent**

September 28, 2023

DIVISION MEMORANDUM

No. 424, s. 2023

**PARTICIPATION TO THE REGIONAL COORDINATION MEETING OF  
THE FINANCE STRAND**

To: **MARICEL B. JANGAO**, Accountant III  
**STEPHANIE P. SALIGUMBA**, Budget Officer III  
**This Division**

1. Pursuant to Regional Memorandum No. 0546, s. 2023 titled Regional Coordination Meeting of the Finance Strand, in New Dawn Plus, Velez Street, Cagayan de Oro City, on October 3, exclusive of travel time, this Office hereby directs the identified participants to attend the said activity.
2. The participants' travel expenses and other incidentals are chargeable to local funds, subject to the usual budgeting, accounting, and auditing rules and regulations.
3. This memorandum will serve as the Authority to Travel.
4. This activity shall adhere to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
5. Immediate and wide dissemination of this memorandum is desired.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:  
FINANCE MEETING

OSDS/LMCA



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