



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

October 2, 2023, 2023

**DIVISION MEMORANDUM**

No. 429, s. 2023

**CORRIGENDUM TO DM 421, s. 2023, PARTICIPANTS ON THE UPSKILLING OF SCHOOL HEADS AND SUPERVISORS ON THE EARLY LANGUAGE LITERACY AND NUMERACY WITH FOCUS ON THE SCIENCE IN READING**

**To: JESSICA MARIE B. RAMOS, HT3**  
Kibonbon Elementary School  
El Salvador city

1. There will be a pre-work activity for all the speakers at NEAP-R10 on November 8-10 as detailed in Attachment No. 1.
2. Travel, per diem, and incidental expenses shall be charged to local funds while accommodation and meals will be charged to OSEC-10-23-2950, subject to the usual accounting and auditing rules and regulations.
3. For queries and other related concerns. Please contact Mr. Carlos B. Llamas III through mobile number 0939248540 Or email at [carlos.llamas@deped.gov.ph](mailto:carlos.llamas@deped.gov.ph)
4. This memorandum shall serve as the travel order.
5. Moreover, this office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
5. For dissemination and compliance.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
Under the following subjects:  
*Curriculum*  
*Special Education/lcb*  
*CID/lcb*



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