



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

04 October 2023

DIVISION MEMORANDUM

NO. 431, s. 2023

**GIRL SCOUT OF THE PHILIPPINES (GSP) DISTRICT FIELD
ADVISER/HIGH SCHOOL COORDINATORS ROUNDTABLE MEETING**

To: **Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD & CID
Project Development Officer II
All Public Secondary School Heads
All High School GSP Coordinators
All Others Concerned
This Division**

1. Relative to the scheduled Roundtable Meeting for District Field Advisers/High School Coordinators which will be hosted by GSP Misamis Oriental, this Office hereby informs the field to participate on the said event on October 7, 2023, Saturday, 8:30 A.M. at GSP Office, Cagayan de Oro City.
2. This meeting aims to discuss upcoming activities for School Year 2023-2024 under the Girl Scout of the Philippines (GSP) Misamis Oriental Council and other matter related to scouting.
3. Further, the following HS Coordinators are the expected to participate on the said meeting:
 - Ma. Leslie U. Obligado – Molugan National High School
 - Joan F. Eran – Sambulawan National High School
 - Lynnel C. Boter – Himaya National High School
 - Evemie M. Kindom – El Salvador City National High School
 - Kweeny Marie S. Samson – Sinaloc National High School
 - Annielyn T. Erolan – Cogon National High School
 - Ahmely Q. Mejila – Kalabaylabay Integrated School
 - Nikki F. Bangad - Hinigdaan National High School
 - Rachelle Q. Labiano - San Francisco de Asis National High School



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4. Moreover, teaching and non-teaching participants involved in the conduct of this activity during the weekend and/or holidays shall be entitled to service credits in accordance with DepEd Order No. 52, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching staff shall be provided with Compensatory Time-off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
5. This memorandum serves as an **Authority to Travel**. Please see attached communication letter for more details.
6. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decision and actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. Immediate and wide dissemination of this Memorandum is enjoined.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subject:

SGOD/DRRM/jec

GSP MEETING
PROGRAMS/ACTIVITIES



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GIRL SCOUTS OF THE PHILIPPINES

Misamis Oriental Council

(Cagayan de Oro City, Gingoog City, El Salvador City, Camiguin)

October 3, 2023

RANDOLPH TORTOLA, CESO V

Schools Division Superintendent

Council Board Member

El Salvador City Division

SIR:

Please be informed that the District Field Advisers/HS Coordinators Roundtable Meeting will be held on October 7, 2023, Saturday, 8:30 A.M. at GSP Office, Cagayan de Oro City.

In connection hereof, may we request the attendance of all DFA/HS Coordinators and MS. JURICA ETHEL ESTRADA-GSP Division Coordinator of EL Salvador City Division to attend the above mentioned meeting.

AGENDA:

1. Scouting Month Celebration
 - Simultaneous District/School Camp
 - Council wide Camp
2. Triennial Council Convention
3. 26th National Council Convention
4. 73rd Council Anniversary
5. 4th Council wide Gathering of Girl Leaders
6. DFA/SSC Troop Leader's Team Building
7. Other Matters

Further, we would like to request for a 1 day service credit for DFA/SSC attending this meeting as per DO 53.S. 2023 updated guidelines on grant of vacation service credits to teacher.

Anticipating with thanks that once again this request merits your warm favorable support and approval.

Please confirm your attendance for the preparation of our food and materials @Cp no. 09975084740/09978592218 or to our group chat.

Thank you.

Very truly yours,

LYRA P. VAGUCHAY
Council Executive

NOTED:

ROWENA H. PA-ON
Council President