



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

09 OCTOBER 2023

DIVISION MEMORANDUM

No. 437 s. 2023

**REITERATION ON THE SUBMISSION OF THE MONTHLY REPORT ON
NATIONAL DRUG EDUCATION PROGRAM (NDEP)**

To: **Assistant Schools Division Superintendent**
Chief, Schools Governance and Operations Division
Chief, Curriculum Implementation Division
All Secondary School Heads
All School NDEP/BKD Coordinators
This Division

1. This office through the Office of the Undersecretary for Administration (OUA), reiterates Memorandum No. 08-0719-0264 July 18, 2019 re: **Submission of Monthly Accomplishment Report on National Drug Education Program (NDEP)**.
2. The said report shall include the Divisional and School Drug Prevention Activities in the implementation of NDEP SY 2023-2024. This shall be part of the DepEd's accomplishment report for Inter-Agency Committee on Anti-Illegal Drugs (ICAD), in which the Department is a member agency.
3. Hence, this office directs all Secondary Schools to submit their respective Monthly Accomplishment Report on the 28th of every month starting October of 2023 through this email: vanessaprores.tiad002@deped.gov.ph. Attached is the template of the report for reference.
4. This office shall adhere to Equal Opportunity Principle (EOP) in the conduct of this activity. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, ethnicity, gender, marital status, religion and political affiliation.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 882-6326
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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5. For queries, on the above-mentioned subject, please contact Vanessa Prores L. Tiad, Division NDEP/BKD Focal Person. You may text her thru this number: 0915-048-7984.

6. For information.


RANDOLPH B. TORTOLA
Schools Division Superintendent


To be indicated in the Perpetual index
Under the following subject:

SGOD/VPLT



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