



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

**Office of the Schools
Division Superintendent**

16 October 2023

DIVISION MEMORANDUM
No. 453, s. 2023

**PARTICIPATION TO THE CAPACITY BUILDING OF NEAP-R AND SDO HRDS SEPS
IN MANAGING AND IMPLEMENTING NEAP PROGRAMS**

To: **KAREN ROSE A. SERRANIA, SEPS-HRD**
All Others Concerned
This Division

1. In relation to RM 588, s.2023, Re: Conduct of the Capacity Building of NEAP-R and SDO HRDS SEPS in Managing and Implementing NEAP Programs, this Office directs the above cited personnel to attend the aforesaid training on November 12-18, 2023 at NEAP, Baguio City.
2. Participant's travel and other related expenses shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
3. Further, this Memorandum also serves as the **Official Authority to Travel** of the identified participants.
4. For guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/KRAS/hrd CAPB PROGRAM MANAGEMENT



Oct. 11

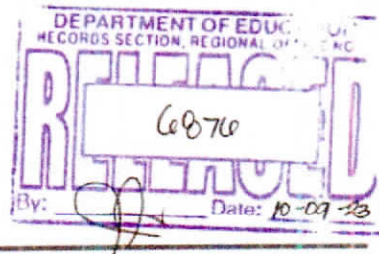
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MS. KAREN,

For Attention



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



October 4, 2023

REGIONAL MEMORANDUM
No. 0588, s. 2023

**PARTICIPATION IN THE CONDUCT OF CAPACITY BUILDING
OF NEAP-R AND SDO HRDS SEPS IN MANAGING
AND IMPLEMENTING NEAP PROGRAMS**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding the **DM-OUHROD-2023-1393** from Gloria Jumamil-Mercado, undersecretary for Human Resource and Organizational Development, there will be a **Conduct of Capacity Building of NEAP-R and SDO HRDS SEPS in Managing and Implementing NEAP Programs** for Cluster 2 at NEAP, Baguio City, on November 13-17.

2. The following are the identified Region X participants:

Division/Office	Name	Position
Regional Office - HRDD/NEAP R-10	Rebecca P. Postrano	Education Program Supervisor
	Ranie Livero O. Villamin	Senior Education Program Specialist
	Arnel T. Genita	Education Program Specialist II
Bukidnon	Jessie James O. Yapao	Senior Education Program Specialist
Cagayan de Oro City	Derold Marl S. Aves	Senior Education Program Specialist
Camiguin	Julius B. Dela Rosa	Senior Education Program Specialist
El Salvador City	Karen Rose A. Serrania	Senior Education Program Specialist
Gingoog City	Carmila J. Lauzon	Senior Education Program Specialist
Iligan City	Ruth C. Sabac	Senior Education Program Specialist
Lanao del Norte	Jennifer R. Intong	Senior Education Program Specialist
Malaybalay City	Woodrow Wilson B. Merida	Senior Education Program Specialist
Misamis Occidental	Queenie Darrah S. Tañamor	Senior Education Program Specialist
Misamis Oriental	Irish Karylle D. Monte	Senior Education Program Specialist
Oroquieta City	Rexa B. Mahinay	Senior Education Program Specialist
Ozamiz City	Mary Joy G. Doromal	Senior Education Program Specialist
Tangub City	Rene Boy G. Roxas	Senior Education Program Specialist
Valencia City	Karen A. Opiala	Education Program Specialist II

3. Attached is the Memorandum from Undersecretary Gloria Jumamil-Mercado for the complete details.



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4. For confirmation of attendance, the participants shall register through this link: <https://forms.gle/cBeCsQDRDYkivcES9> or may scan the QR code below on or before October 9.



5. The participants' board and lodging shall be charged to HRD funds while travel expenses shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.

6. This Office directs the immediate and wide dissemination of this Memorandum.

A handwritten signature in blue ink, consisting of a large, stylized initial 'A' followed by a horizontal line and a few loops.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subjects:

NEAP CAPACITY BUILDING

RE: Conduct of Capacity Building of NEAP-R and SDO HRDS SEPS
in Managing and Implementing NEAP Programs for Cluster 2
at NEAP, Baguio City, on November 13-17

HRDD/reno