



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

18 October 2023

DIVISION MEMORANDUM
No. 462, s. 2023

**REORIENTATION OF IMPLEMENTING GUIDELINES AND MONITORING OF
BASA ELSA DIVISION READING PROGRAM FOR SY 2023-2024**

To: **Assistant Schools Division Superintendent**
Chiefs of CID and SGOD
Education Program Supervisors
All Public Elementary and Secondary School Heads
All Public Elementary and Secondary Teachers
SGOD Personnel
Others concerned
This Division

1. Pursuant to *DO 45, s. 2002 re Reading Literacy Program in Elementary Schools*, and in reference to *DM-2023-09-376 on Reiterating the Full Implementation of Project Care for NorMin Readers (CNR), BASA ELSA for SY 2023-2024 and the No Read, No Move Policy as Part of the Rx ADOBE Learning Recovery and Continuity Plan*, the field is hereby informed on the reorientation of the implementing guidelines and monitoring of BASA ELSA Division Reading Program for SY 2023-2024 during the Division Mancom Meeting on October 23, 2023.
2. The activity aims to:
 - A. improve reading programs, projects and activities that would help learners develop and increase reading performance;
 - B. ensure alignment of programs, activities that would bring optimum reading development;
 - C. strengthen partnerships among stakeholders for the improvement of reading activities and learners reading performance in the Division and El Salvador City; and
 - D. nurture a culture of reading at homes, in schools, and communities.
3. The reorientation activity includes discussion on the following:
 - A. Framework of BASA ELSA Reading Program
 - B. Status of School-based Reading Program Implementation
 - C. Inclusion of Teaching Reading in the Class Program
 - D. Inventory of instructional devices
 - E. Monitoring of Reading Progress Report
 - F. Other matters
4. The participants to this activity are the School Heads. The schools are thereby directed to submit (both hard and soft copies) of the school reading program, Phil IRI results for the last three consecutive school years, inventory of instructional materials,



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and profile of reading teachers. Link for online submission shall be provided through group chats.

5. The participants of activities under this program of implementation are encouraged to observe health protocols such as constant washing of hands and the wearing of face masks. This memorandum shall also serve as **Authority to Travel**.

6. This Office shall adhere to Equal Opportunity Principle (EOP) in receiving the General Plan of Activities and Attending to clarification/queries relative to the Reorientation of the Implementing Guidelines and Monitoring of BASA ELSA Division Reading Program for SY 2023-2024. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

7. Immediate and wide dissemination of this memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects: CURRICULUM / PAPs / READING

CID/mrv



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