



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY


15 November 2023

DIVISION MEMORANDUM
No. 507, s. 2023

**CHANGES TO DM 500, s. 2023 re DEVELOPMENT OF LEARNING PACKAGE cum
STORY BOOK WRITING for READING TEACHERS SY 2023-2024**

To: **Assistant Schools Division Superintendent
Chiefs of CID and SGOD
Education Program Supervisors
All Public Elementary and Secondary School Heads
Select Elementary and ALS Teachers
Others concerned
This Division**

1. In reference to Division Memorandum No. 500, s. 2023 re Development of Learning Package cum Story Book Writing for Reading Teachers SY 2023-2024, the concerned participants are informed of the following changes:
 - A. The schedule of the activity is changed from November 18-19, 2023 to November 17-18, 2023 due to a scheduled power interruption;
 - B. The following teachers, namely, Carmille C. Villegas, Teacher III - Himaya NHS and Aimelyn Jane G. Abratiguin, Teacher I - El Salvador City NHS are identified as additional participants to said activity; and
 - C. The participant's name, Leizl S. Pabololoy as printed in the aforementioned memorandum is hereby corrected to Leizl S. Pabololot.
2. Other provisions of DM 500, s. 2023 are still in effect.
3. This Office shall adhere to Equal Opportunity Principle (EOP) in receiving the General Plan of Activities and attending to clarification/queries relative to the Development of Learning Package cum Story Book Writing for Reading Teachers SY 2023-2024. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
4. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

*To be indicated in the Perpetual Index
Under the following subjects: CURRICULUM / PAPs / READING / LEARNING RESOURCES
CID/mrv*



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Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

10 November 2023

DIVISION MEMORANDUM
No. 500, s. 2023

**DEVELOPMENT OF LEARNING PACKAGE cum STORY BOOK WRITING for
READING TEACHERS SY 2023-2024**

To: **Assistant Schools Division Superintendent**
Chiefs of CID and SGOD
Education Program Supervisors
All Public Elementary and Secondary School Heads
Select Elementary and ALS Teachers
Others concerned
This Division


1. In support and in reference to Republic Act 10533 known as the “Enhanced Basic Education Act of 2013” Section 5 (h) which states that “the curriculum shall be flexible enough to enable and allow schools to localize, indigenize and enhance the same based on their respective educational and social contexts,” and in response to the pressing need to improve performance in reading and literacy, this Office encourages all schools to develop more locally produced teaching materials. It is also encouraged that teachers should develop local stories which would be more familiar and easier for learners to understand; thereby making learning resources functional and relevant. Hence, this Office shall conduct Development of Learning Package for teacher-made stories crafted during the Story Book Writing Workshop of Batch 1 and a Story Book Writing Workshop for Reading Teachers Batch 2 on November 18-19, 2023 at the Conference Room, Diamond Building, El Salvador City Division.
2. The activity aims to:
 - A. capacitate reading teachers in making reading resources especially in beginning, remedial and developmental reading activities relevant and interesting to learners;
 - B. develop contextualized and interesting learning resources appropriate to the grade level; and
 - C. improve reading programs, projects and activities that would help learners develop and increase reading performance.
3. Matrix of Activities and List of Participants for guidance and reference.
4. The participants shall be entitled to service credits in accordance with DepEd Order No. 52, s. 2003 titled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*. On the other hand, non-teaching staff shall be provided with Compensatory Time-Off (CTO) per *Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered*.
5. The participants are encouraged to observe health protocols such as physical distancing and wearing of face masks at all times.





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6. This Office shall adhere to Equal Opportunity Principle (EOP) in receiving the General Plan of Activities and attending to clarification/queries relative to the Development of Learning Package cum Story Book Writing for Reading Teachers SY 2023-2024. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
7. This memorandum shall serve as **Authority to Travel** for the identified participants.
8. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index

Under the following subjects: CURRICULUM / PAPs / READING / LEARNING RESOURCES

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Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure 1 to Division Memorandum No. 500, s. 2023

PROGRAMME

Development of Learning Package cum Story Book Writing (Batch 2) for
Reading Teachers SY 2023-2024
November 18-19, 2023
Conference Room, Diamond Building, El Salvador City Division

PART 1: Opening Program (8:30a.m. – 9:30a.m.)

- | | | | |
|------|--|---|---|
| I. | National Anthem | - | Canned |
| II. | Prayer | - | Canned |
| III. | Welcome Remarks | - | Ninian A. Alcasid, PhD
Chief-CID |
| IV. | Presentation of Participants
and Statement of Purpose | - | Margie R. Valmoria
EPS-English |
| V. | Message | - | Randolph B. Tortola
Schools Division Superintendent |
| VI. | Introduction of Resource
Speakers | - | Margie R. Valmoria
EPS-English |
| | Emcee | - | Jovit D. Comon
MT 1, SamNHS |

PART 2: Training-Workshop Proper

Time	Topics	Resource Speakers / Facilitators
DAY 1 – November 18, 2023		
10:00a.m. to 12:00p.m.	Break out sessions: Development of Learning Package for Teacher-made Stories of Key Stage 1 and Key Stage 2	Grace P. Paculba EPSvr-LRMS
	Tips and Tricks in Story Writing (Key Stage 3 and Stage 4)	Glenn John O. Isiderio PDO II
12:00p.m. to 1:00p.m.	Lunch Break	
1:00p.m. to 2:00p.m.	PLENARY: How to use Adobe InDesign	Jaypee A. Aturo ALS Teacher
2:30p.m. to 5:00p.m.	Development of Learning Package for Teacher-made Stories of Batch 1 (Conference Room)	Margie R. Valmoria EPSvr-English
	Writeshop 1 for Batch 2 Story	Emelie G. Yubuco





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	Writers and Illustrators (Library Hub)	Librarian II, Facilitator
DAY 2 - November 19, 2023		
8:00a.m. to 10:00a.m.	Development of Learning Package for Teacher-made Stories of Batch 1 (Conference Room)	Margie R. Valmoria Education Program Supervisor
	Writeshop 2 for Batch 2 Story Writers and Illustrators (Library Hub)	Emelie G. Yubuco Librarian II, Facilitator
10:00a.m. to 12:00p.m.	Presentation of Learning Package and Quality Assurance (Conference Room)	Grace P. Paculba EPSvr-LRMS Margie R. Valmoria EPSvr-English
	Writeshop 3 for Batch 2 Story Writers and Illustrators (Library Hub)	Emelie G. Yubuco Librarian II, Facilitator
12:00p.m. to 1:00p.m.	Lunch Break	
1:00p.m. to 3:00p.m.	Finalization of Learning Package for Teacher-made Stories of Batch 1 (Conference Room)	Emelie G. Yubuco Librarian II, Facilitator
	Presentation of Story Book for Key Stage 3 and Key Stage 4 and Quality Assurance (Library Hub)	Grace P. Paculba EPSvr-LRMS Glenn John O. Isiderio PDO II Jaypee A. Aturo ALS Teacher
3:00p.m. to 5:00p.m.	Closing Activities	Margie R. Valmoria Education Program Supervisor

Enclosure 2 to Division Memorandum No. _____, s. 2023



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LIST OF PARTICIPANTS

Development of Learning Package cum Story Book Writing (Batch 2) for
Reading Teachers SY 2023-2024

November 18-19, 2023

Conference Room, Diamond Building, El Salvador City Division

No.	Name	Designation	School / Station
SPEAKERS			
1	Grace P. Paculba	EPSVR, LRMS	Division Office
2	Glenn John O. Isiderio	PDO II	Division Office
3	Margie R. Valmoria, PhD	EPSVR, English	Division Office
4	Jaypee A. Aturo	ALS Teacher	Himaya and Ulaliman Community Learning Center
KEY STAGE 1 AND KEY STAGE 2 - WRITERS AND ILLUSTRATORS (Batch 1)			
5	Raymund U. Tomarong	ALS Teacher	Cogon and San Francisco de Asis School-based Learning Center
6	Jericho Mejila	Teacher 1	Himaya ES
7	Honey Jade S. Arandil	Teacher	Molugan CS
8	Geraldine Leah A. Bendijo	Teacher III	El Salvador City CS
9	Niezel F. Tolibas	Master Teacher II	El Salvador City CS
10	Stella Marie B. Acero	Teacher III	Pedro Sa Baculio ES
11	May Amor P. Junayon	Teacher I	Amoros ES
12	Chastille Jade W. Galarrita	Teacher I	Taytay ES
KEY STAGE 3 AND KEY STAGE 4 - WRITERS AND ILLUSTRATORS (Batch 2)			
13	Angeline B. Vacalares	Teacher I	Kalabaylabay IS
14	Jovit D. Comon	Master Teacher 1	Sambulawan NHS
15	John Alfred Bajuyo	Teacher III	Molugan NHS
16	Christian Delle C. Ragmac	Teacher I	San Francisco de Asis NHS
17	Leizl S. Pabololoy	Teacher I	Hinigdaan NHS
18	Lovilyn A. Libot	Teacher I	Cogon NHS
19	Maristel C. Castaños	Teacher I / SIC	Sinaloc NHS
20	Carmy V. Macua	Master Teacher 1	Molugan NHS

