



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **EL SALVADOR CITY DIVISION** Request for Quotation (P.R. No.): **2023-07-0166**

Revised on: \_\_\_\_\_ Date: \_\_\_\_\_ Control No. **2023-11-080**

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **El Salvador City Division**

**COMPANY NAME:**

**ADDRESS:**

**TEL NO./FAX NO.:** \_\_\_\_\_ **TIN No.** \_\_\_\_\_

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of 14 NOV 2023 in the return envelope attached herewith.

- TERMS and CONDITIONS:**
41. All entries must be typewritten or legibly written.
  42. **Business Permit and PhilGEPS Registration Certificate** shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.
  43. Bidders shall submit original brochures showing certifications of the package, if applicable
  44. Agency may proceed with procurement upon receipt of three (3) quotation.
  45. Winning bidder is required deliver the items first before payment/ Free delivery.

  
**CONNIEBEL C. NISTAL, PhD**  
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
Lot 1	Plaque of Appreciation	100	1000.00	
Lot 2	Customized Certificate Holder	50	150.00	
Lot 3	Specialty Paper, A4, GSM 180	30	50.00	
	Sticker Paper, A4	20	56.00	
Lot 4	Tarpaulin (8x8)	1	1280.00	
	Tarpaulin (5x6)	1	600.00	



Address: Zone 3, Poblacion, El Salvador City  
 | Tel No: (088) 555-0475  
 Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
 Email: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

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Lot 5	Flower, table centerpiece	3	500.00	
Lot 6	Balloon, standee	4	1000.00	
<b>TOTAL ABC: Php 117, 500.00</b>		<b>TOTAL QUOTATION:</b>		

*\*refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Date



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