



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: **EL SALVADOR CITY DIVISION** Request for Quotation (P.R. No.): **2023-11-0342**

Revised on: _____ Date: _____ Control No. **2023-11-104**

Standard Form/Title: **REQUEST FOR QUOTATION** End-User: **El Salvador City Division**

COMPANY NAME:
ADDRESS:
TEL NO./FAX NO.: _____ **TIN No.** _____

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of 20 NOV 2023 in the return envelope attached herewith.

- TERMS and CONDITIONS:**
- All entries must be typewritten or legibly written.
 - Business Permit and PhilGEPS Registration Certificate** shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.
 - Bidders shall submit original brochures showing certifications of the package, if applicable
 - Agency may proceed with procurement upon receipt of three (3) quotation.
 - Winning bidder is required deliver the items first before payment/ Free delivery.


CONNIEBEL C. NISTAL, PhD
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	PRICE QUOTATION
1	Repair of Ruby Building (2nd Floor- 1 Office Room and 2 Comfort Rooms)	1	320,000.00	
	*Repair of Roof and Ceiling			
	*Repaint 1 Office Room			
	*Replace Electrical System (if necessary)			
	*Repair of 2 comfort rooms			
	Note: Please refer to pre-repair inspection report attached			
TOTAL ABC: Php 320,000.00			TOTAL QUOTATION:	

**refer to Technical Specifications for details*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature _____

Date _____



Address: Zone 3, Poblacion, El Salvador City
 | Tel No: (088) 882-6326
 Website: www.depedelsalvadorcity.net
 Email: elsalvador.city@deped.gov.ph

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 Forging Partners*





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PRE-REPAIR INSPECTION REPORT

NAME OF THE PROJECT:	REPAIR OF RUBY BUILDING (2nd Floor- 1 Office Room and 2 Comfort Rooms)
BUDGET ALLOCATION:	Php 320,000.00
LOCATION OF THE PROJECT:	DIVISION OF EL SALVADOR CITY/RUBY BUILDING
FINDINGS:	<ol style="list-style-type: none">1. THE ROOF AND CEILING NEEDS TO BE REPLACED DUE TO RECURRING ISSUE OF WATER INGRESS WHENEVER IT RAINS.2. THE ROOM NEEDS TO BE REPAINTED SINCE WATER INFILTRATION HAS CAUSED UNSIGHTLY STAINS ON THE WALLS AND CEILING.3. THE ELECTRICAL SYSTEM NEEDS TO BE REPLACED (IF NECESSARY) BECAUSE IT MIGHT BE AFFECTED BY THE INGRESS OF RAIN INTO THE ROOM, WHICH CAN POSE SAFETY RISKS AND CAUSE DAMAGE TO THE ELECTRICAL COMPONENTS4. THE COMFORT ROOMS NEEDS TO BE REPAIRED BECAUSE OF THE FOLLOWING REASONS:<ol style="list-style-type: none">a. DAMAGED DOORS WHICH COMPROMISE PRIVACY AND SECURITY.b. NON-FUNCTIONING SINK WHICH AFFECTS HANDWASHING AND HYGIENE.c. INOPERATIVE FLUSH THAT DISRUPTS PROPER TOILET FUNCTION.d. NON-WORKING FAUCETS HINDER ACCESS TO WATER WHICH HAMPER THE FUNCTIONALITY AND USABILITY OF THE COMFORT ROOMS


Prepared and inspected by:


TONNIE MAE M. GONZALES
Engineer III

Funds Availability:



STEPHANIS P. SALIGUMBA, CPA
Budget Officer III

Recommending Approval:


ROLLY B. LABIS
Chief, SGOD


MARICEL B. ANGAO, CPA
Accountant III

Approved:


RANDOLPH B. TORTOLA
Schools Division Superintendent