

Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

02 January 2024

DIVISION MEMORANDUM  
No. 001, s. 2024


**CAPACITY BUILDING OF SDO HRD SEPS AND EPS-II IN MANAGING AND IMPLEMENTING NEAP AND HRDD PROGRAMS AND ACTIVITIES**

To: **KAREN ROSE A. SERRANIA**, SEPS HRD  
**MARILOU Y. DESCALLAR**, EPS-II HRD  
**All Others Concerned**  
This Division

1. Pursuant to RM 805, s.2023, *Re: Postponement of the Capacity Building of SDO HRD SEPS and EPS-II in Managing and Implementing NEAP and HRDD Programs and Activities*, this Office directs the above cited personnel to attend the aforesaid training on January 8-12, 2024 at NEAP ROX, Lapasan, Cagayan de Oro City.
2. This Memorandum also serves as the **Official Authority to Travel** of the identified participants.
3. Further, the office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. For guidance and strict compliance. =

To be indicated in the Perpetual Index  
under the following subjects:

CAPDEV HRD

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent



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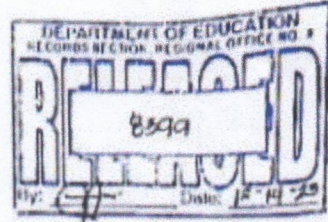
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HRDD File Copy



Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



23-110920

December 7, 2023

REGIONAL MEMORANDUM  
No. 0965, s. 2023

**POSTPONEMENT OF THE CAPACITY BUILDING OF SDO HRD SEPS AND EPSII IN  
MANAGING AND IMPLEMENTING NEAP AND HRDD PROGRAMS  
AND ACTIVITIES**

TO: Schools Division Superintendents  
SGOD Chiefs  
All Others Concerned

1. The **Capacity Building of SDO HRD SEPS and EPSII in Managing and Implementing NEAP and HRDD Programs and Activities** is postponed from December 11-15 to January 8-12, 2024 due to conflict of schedules of HRSEPS and EPSII.
2. All other items in the previous Memorandum remain in effect.
3. This Office directs the immediate dissemination of this Memorandum.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

Reference: FM No. \_\_\_\_\_ s. 2023  
To be indicated in the Perpetual Index  
under the following subjects:

NEAP TRAINING

HRDD/becky



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