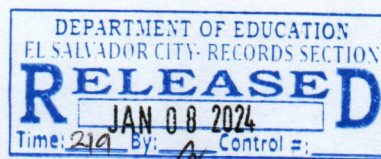




Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

January 8, 2024

DIVISION MEMORANDUM

No. 011, s. 2024

PARTICIPANTS TO THE CAPACITY-BUILDING PROGRAM FOR GUIDANCE COUNSELORS

To: **Assistant Schools Division Superintendent**
Chief, Schools Governance and Operations Division
Chief, Curriculum Implementation Division
Guidance Counselor II
All Others Concerned
 This Division

1. Relative to **Regional Memorandum No. 0570, s. 2023**, this office encourages the following participants to actively engage in the Capacity Building Program for Guidance Counselors on February 5-9, 2024 at NEAP-NCR, Marikina City.

No	Name	Station	Designation
1.	Marilou Y. Descallar, RGC	SDO- El Salvador City	EPS II/GC II/SDO Focal Person
2.	Faith Q. Colarte, RGC	Cogon NHS/District 1	Guidance Counselor II/SDO Focal Person

2. This training shall be attended by duly Registered Guidance Counselors to recognize risk factors and warning signs that may indicate learners' need for mental health, demonstrate understanding of utilizing different techniques and tools to deliver counseling remotely and face-to-face and identify essential qualities, techniques, and ethical considerations relevant to the roles of Guidance Counselors and counseling supervision in suicide prevention and mental health.
3. This memorandum shall serve as **Authority to Travel**. The cost of the board and lodging shall be charged against NEAP -PDD HRD Funds while travel and other incidental expenses shall be charged to the local funds, subject to the usual accounting and auditing rules and regulations.
4. For the conduct of the aforementioned activity that will fall on weekends and holidays, Compensatory Time-Off (CTO) shall be provided to the participants to compensate for the time rendered that is supposed to be for personal use and rest.



Address: Zone 3, Poblacion, El Salvador City
 Telephone No: (088) 555-0475
 Website: www.depedelsalvadorcity.net
 Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
 Forging Partners**




[Handwritten signature]



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

5. This office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
6. Immediate and wide dissemination of this memorandum is enjoined.


RANDOLPH B. TORTOLA
Schools Division Superintendent



To be indicated in the Perpetual Index

Under the following subject:
GCC
TRAINING WORKSHOP

SGOD/GCC/FQC



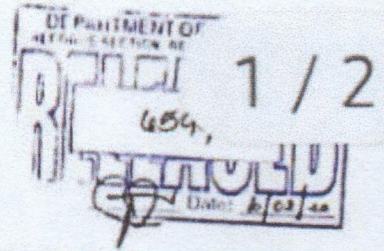
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Transforming Schools,
Forging Partners





Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



September 29, 2023

REGIONAL MEMORANDUM
 No. 0570, s. 2023

**PARTICIPANTS IN THE CAPACITY-BUILDING PROGRAM
 FOR GUIDANCE COUNSELORS**

To: Schools Division Superintendents
 Chief of Human Resource Development Division
 Others Concerned

1. Regarding **Memorandum DM-OUHROD-2023-1307** titled **Capacity-Building Program for Guidance Counselors**, the following are the identified participants who shall attend the training at NEAP-NCR, Marikina City, on February 5-9, 2024. They are the duly Registered Guidance Counselors (RGCs) assigned in schools, occupying Guidance Counselor Plantilla items, and duly assigned RGCs in the Schools Division Offices (SDOs) and the Regional Office (RO) serving as focal persons.

No.	Name	Sex	RO/SDO/ School	Position
1	Rebecca P. Postrano, RGC	F	RO-X	Education Program Supervisor/ Regional Focal person
2	Marecil O. Alfeche, RGC	F	Langcataan CS, Bukidnon	School Principal I/District Guidance Counselor
3	Beatn Duot, RGC	M	Bulua NHS, CDO	Guidance Counselor II
4	Ma. Jennifer T. Cabatingan, RGC	F	Angeles Sisters NHS, CDO	Guidance Counselor I
5	Faith Q. Colarte, RGC	F	SDO-El Salvador City	Guidance Counselor II/SDO Focal person
6	Marlou Y. Descallar, RGC	F	SDO-El Salvador City	EPS II/ GC II/SDO Focal person
7	Erlinda N. Basmayor, RGC, Rpm	F	SDO-Iligan City	SEPS, SOCMOR/ SDG Focal person
8	Joan B. Cañeda, RGC, Rpm	F	Iligan City National High School, Iligan City	Guidance Coordinator III
9	Ivy S. Colis, RGC, Rpm	F	Iligan City East National High School, Iligan City	Guidance Coordinator III
10	Beverly M. Daloyon, RGC	F	SDO-Lanao del Norte	Guidance Coordinator III/ SDO Focal person
11	Audrey A. Fabionar, RGC	F	SDO-Lanao del Norte	Guidance Coordinator III/ SDO Focal person
12	Amihan P. Abraham, RGC	F	Bukidnon National High School, Malaybalay City	Guidance Coordinator III
13	Angelina M. Tamala, RGC	F	Bangcud National High School, Malaybalay City	Guidance Coordinator II
14	Coleen Franchette Q. Lasta, RGC	F	Jimenez National Comprehensive High School, Mis. Occ	Guidance Counselor II
15	Jovelle Kristin G. Dajao, RGC	F	Alorin Central School, Mis. Occ	Guidance Coordinator II

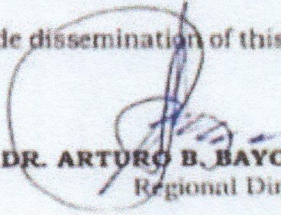


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16	Ainee R. Fuentes, RGC	F	Clarín National High School, Mis. Occ	Guidance Counselor I
17	Jasper F. Canete, RGC	M	MOUCHS, Mis. Or.	Guidance Counselor III
18	Christ Mac S. Saculigan, RGC	F	Laguindingan NHS, Mis. Oriental	Guidance Counselor I
19	Lawrence T. Pastrano, RGC	M	SDO-Oroquieta City	Guidance Counselor II/ SDO Focal person
20	Fe Psychic N. Nival, RGC	F	MONHS, Oroquieta City	Guidance Counselor III
21	Analyn P. Labuanan, RGC	F	Labo NHS, Ozamis City	Guidance Counselor I
22	Dani Lync D. Homecillo, RGC	F	Ozamiz City National High School, Ozamis City	Guidance Counselor III
23	Doneca Goldwyn D. Balos, RGC	F	Ozamiz City School of Arts and Trades, Ozamis City	Guidance Counselor III
24	John Lync D. Poligrates, RGC	M	SDO-Tangub City	Guidance Counselor II/ SDO Focal person
25	Arnold C. Montefalcon, RGC	M	SDO-Tangub City	Guidance Counselor II/ SDO Focal person

2. The program aims to
 - a. recognize risk factors and warning signs that may indicate a learners' need for mental health support;
 - b. demonstrate understanding of utilizing different techniques and tools to deliver counseling remotely and face-to-face; and
 - c. identify essential qualities, techniques, and ethical considerations relevant to the roles of guidance counselor and counseling supervision in suicide prevention and mental health support.
3. The participants shall confirm their attendance via the online link: bit.ly/CapBuildRGCs on or before **October 4**.
4. The cost of board and lodging shall be charged against NEAP-PDD HRD funds while travel and other incidental expenses shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.
5. For the conduct of the aforementioned activities that will fall on weekends and holidays, the RO and/or SDOs shall provide Compensatory Time-Off (CTO) to the participants to compensate for the time rendered that is supposed to be for personal use and rest.
6. Attached is **Memorandum DM-OUHROD-2023-1307** for more details.
7. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

To be indicated in the Final Report
under the following subjects:

PROFESSIONAL DEVELOPMENT

GUIDANCE COUNSELORS

TRAINING

Re: Participants in the Capacity-Building Program for Guidance Counselors
HRDD/bcky