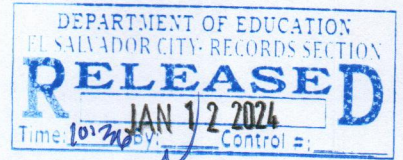




Republic of the Philippines  
**Department of Education**

**REGION X- NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY**



**Office of the  
 Schools Division Superintendent**

12 January 2024

DIVISION MEMORANDUM  
 No. 019, s. 2024


**CALL FOR COVER LAYOUT DESIGN FOR 2024 RESEARCH JOURNAL**

To: **All Elementary School Heads  
 All Secondary School Heads  
 All Teaching and Non-Teaching Personnel  
 All Others Concerned**

This Division

1. In support of the Department's policy development process, research agenda, and policy and program development and implementation, the Department of Education (DepEd) continues to promote and strengthen the culture of research in basic education. DepEd El Salvador through the Schools Division Research Committee (SDRC), informs the field of the Call for Layout Design for the 2024 Division Research Journal.
2. All interested teaching and non-teaching personnel are invited to submit proposed design on or before February 9 through [karenrose.serrania@deped.gov.ph](mailto:karenrose.serrania@deped.gov.ph).
3. The cover layout design shall contain the following specifications:
  - a. DepEd logo (Matatag, Division logo)
  - b. ELSA Savior logo (Transforming Schools, Forging Partners)
  - c. Basic Information for ISSN issuance (please refer to previous releases via Division Website for reference)
4. The proponent of the approved design will take part in this year's editorial board/staff which will be announced through a memorandum.
5. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on the account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. This is for information and guidance.

To be indicated in the Perpetual Index  
 under the following subjects:  
 SGOD/hrd RESEARCH

  
**RANDOLPH B. TORTOLA**  
 Schools Division Superintendent



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**Transforming Schools,  
 Forging Partners**

