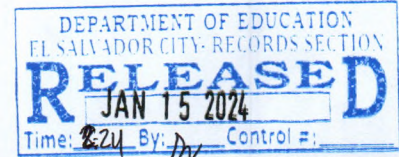




Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

January 15, 2024


DIVISION MEMORANDUM

No. 021, s. 2024

FIRST MANAGEMENT COMMITTEE MEETING WITH THE SCHOOL HEADS

To: Asst. Schools Division Superintendent
Chief Education Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. In preparation for the five-day mid-year break activities, this Office will hold a **First Management Committee Meeting with the School Heads** on January 17, 2024, 1:00 p.m. - 5:00 p.m. at the Conference Room, 2nd Floor Diamond Building, Poblacion, El Salvador City.
2. The following agenda will be discussed:
 - a. Catch-Up Fridays
 - b. In-Service Training
 - c. Midyear Performance Review and Evaluation
 - d. Curriculum Management and Supervision System
 - e. Sports Program
 - f. Other Matters
3. Moreover, this Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

MANCOM MEETING

MIDYEAR ACTIVITIES

INSET

MPRE

CID/NAA



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