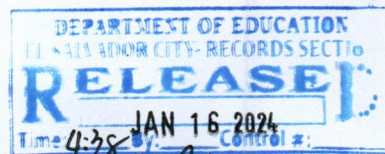




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

16 January 2024

DIVISION MEMORANDUM
NO. 016, S. 2024

**ESTABLISHMENT OF DEPED GENDER AND DEVELOPMENT (GAD)
FOCAL POINT SYSTEM (GFPS) AT DIVISION AND SCHOOL LEVELS**

To: **Assistant Schools Division Superintendent**
Division GAD Focal Point System (GFPS)
School GAD Focal Point System (GFPS)
All Public Elementary and Secondary School Heads
School GAD Focal Persons
All Others Concerned
This Division

1. Pursuant to the provisions of Section 36.b of Republic Act (RA) No. 910 also known as the Magna Carta of Women (MCW), the field is hereby informed of the composition of the Gender and Development (GAD) Focal Point Systems (GFPS).
2. Below is the composition of the Gender and Development (GAD) Focal Point Systems (GFPS).

SCHOOLS DIVISION OFFICE

GAD Role	Name	Position	Functions
GFPS HEAD OR CHAIRPERSON	RANDOLPH B. TORTOLA, PhD.	Schools Division Superintendent	Approves GAD Plan and budget of the office and shall spearhead the implementation of the plan
TECHNICAL WORKING GROUP			
TWG HEAD	CONNIEBEL C. NISTAL, PhD.	Assistant Schools Division Superintendent	(a) Formulates Office/unit-based GAD PPAs and facilitates its implementation;
Member	ROLLY B. LABIS, EdD.	Chief, SGOD	(b) Leads the conduct of advocacy activities;





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Member	NINIAN A. ALCASID, PhD.	Chief, CID	(c) Maintains sex-disaggregated data; (d) Prepares and consolidates the respective GAD Plan, Budget and Accomplishment Report, and (e) Provides regular updates and recommendations to the GAD Focal Committee,
Member	KEVIN B. ASEQUIA	Planning Officer III	
Member	STEPHANIE P. SALIGUMBA	Budget Officer III	
Member	JEFFREY M. MARTINEZ	Administrative Officer V	
DIVISION COORDINATOR	MARILOU Y. DESCALLAR	EPS II, HRD/GC	(a) Implements advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD; (b) Identifies gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
SECRETARIAT HEAD	KAREN ROSE A. SERRANIA	SEPS, HRD	Provides administrative support to the GFPS, document GAD activities and minutes of meeting, assist in the preparation of GAD plan and accomplishment reports and in the conduct of GAD activities, programs and projects.
MEMBERS	FELANI MARIE A. LIM	Administrative Officer IV	
	GLADYS GRACE H. CABELTES	MEDICAL OFFICER III	
	VANESSA PRORES L. TIAD	NURSE II	





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MONITORING EVALUATION	&	MARICRIS P. QUISMONDO	SEPS, M & E	Conducts periodic monitoring and evaluation of the field GFPS to address possible issues hindering the performance of their functions in accordance with MCW, this Department Order and other GAD instructions and policies and shall lead the gender audit and evaluation of all GAD PPAs.
		CHERIEMY D. GENEROL	EPS II, M & E	

SCHOOL

GFPS HEAD OR CHAIRPERSON	School Head
	School GAD Coordinator
	Asst. to the School Head/Assistant Principal
	Grade Level Coordinator
	Guidance Counselor/Coordinator
	Administrative Assistant

3. Further, this Office shall adhere to Equal Opportunity Principle (EOP). Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
4. Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

Encl:

As stated

Reference:

Republic Act (RA) No. 910

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES GENDER AND DEVELOPMENT DIVISION
SGOD/HRD



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