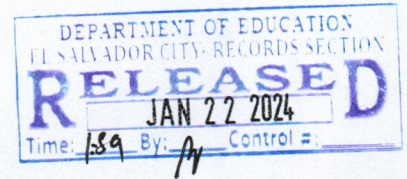




Republic of the Philippines
Department of Education

REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the
Schools Division Superintendent


22 January 2024

DIVISION MEMORANDUM
No. 039, s. 2024

**RATER AND APPROVING AUTHORITY FOR
DIVISION OFFICE PERSONNEL'S OPCR/IPCRR**

To: **Office of the Assistant Schools Division Superintendent
Chief Education Supervisors, CID/SGOD
All Unit/Section Heads
Division Performance Management Team (PMT)
All SDO Personnel
All Others Concerned
This Division**

1. Pursuant to D.O 2, s. 2015 *Re: Guidelines on the Establishment & Implementation of the Results - based Performance Management System (RPMS) in the Department of Education*, the Office through the Performance Management Team (PMT), informs all Schools Division Office Personnel and other Non-Teaching Personnel of their designated rater and approving authority of the Individual/Office Performance Commitment and Review Form, as attached in this memorandum.
2. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on the account of age, gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
3. For information, guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

SGOD/PMT/hrd OPCR/ IPCRR
CY 2023 CY 2024



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**

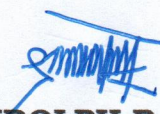




Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Attachment 1. List of Rater and Approving Authority for IPCRF/OPCRF

Personnel/Office	Rater	Approving Authority
Unit Heads		
CID Chief	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
SGOD Chief	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Finance Head	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Budget Head	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Personnel/ Admin Head	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Supply Head	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Other Personnel		
CID EPSvr	Chief, CID	ASDS Conniebel C. Nistal
SGOD Personnel	Chief, SGOD	ASDS Conniebel C. Nistal
ITO	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
Personnel & Admin Staff	Personnel/ Admin Head	ASDS Conniebel C. Nistal
BAC	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
ASDS Secretary	ASDS Conniebel C. Nistal	SDS Randolph B. Tortola
SDS Secretary	SDS Randolph B. Tortola	SDS Randolph B. Tortola


RANDOLPH B. TORTOLA
Schools Division Superintendent

