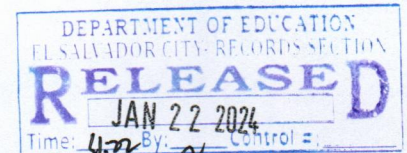




Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



**Office of the
Schools Division Superintendent**

22 January 2024

DIVISION MEMORANDUM
No. 041, s. 2024

**CONDUCT OF MONITORING AND TECHNICAL ASSISTANCE PROVISION
FOR THE 2024 MIDYEAR IN-SERVICE TRAINING (INSET)**

To: **All CID & SGOD Personnel**
All Elementary School Heads
All Secondary School Heads
All Teachers
All Others Concerned
This Division

1. In the continuous pursuit of excellence in providing quality professional development programs for teachers and school leaders, this Office directs all personnel from the Curriculum Implementation Division (CID) and Schools Governance and Operations Division (SGOD) to conduct Monitoring and Technical Assistance Provision to their assigned school/s for the 2024 Midyear In-Service Training (INSET) on January 24-26.
2. Schools-based INSET shall focus on the teachers' learning and development needs and on sharing information on the following policies and priority programs:
 - a. Training for Teachers Teaching Non-Major Subjects (e.g., Filipino, MAPEH, etc.);
 - b. Microsoft 365 Productivity Online Training through DepEd Philippines;
 - c. National Learning Camp;
 - d. National Reading Program;
 - e. National Mathematics Program;
 - f. Catch-up Fridays;
 - g. Early Language Literacy and Numeracy (ELLN);
 - h. Policy Guidelines on the Implementation of the Comprehensive Sexuality Education (DepEd Order No. 31, s. 2018);
 - i. Child Rights Policy: Adopting the Rights-Based Education Framework in Philippine Basic Education (DepEd Order No. 31, s. 2022);
 - j. DepEd Child Protection Policy (DepEd Order No. 40, s. 2012); and
 - k. Safe Spaces Act (Republic Act No. 11313).



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Republic of the Philippines

Department of Education

REGION X- NORTHERN MINDANAO SCHOOLS DIVISION OF EL SALVADOR CITY

3. All Education Program Supervisors shall provide technical assistance to their assigned schools (*same assignment with their IS and TAP*). However, SGOD personnel shall follow the indicated list below for the monitoring assignment:

Personnel	Designation	Assignment School
Rolly B. Labis, EdD	Chief, SGOD	San Francisco de Asis ES San Francisco de Asis NHS
Analyn G. Fabria, PhD Cheriemie D. General	EPS-SGOD EPS-II M&E	Hinigdaan-ES Hinigdaan NHS Sinaloc ES Sinaloc NHS
Dr. Gladys Grace H. Cabeltes Karen Rose A. Serrania Cecille Z. Khobuntin	MO-III SEPS-HRD Nurse II	Sambulawan ES Sambulawan NHS Amoros ES Molugan NHS
Maricris P. Quismundo Engr. Tonnie Mae Gonzales	SEPS-M&E Division Engr.	Kalabaylabay IS Bolisong ES Kibonbon ES
Kevin B. Asequia	PO-III	Himaya ES Himaya NHS
Vanessa Prores Tiad Faith Q. Colarte, RCG Esmael V. Malaco, Jr.	Nurse II GC-II PDO-I	Ulaliman ES Badiangon ES Cogon ES Cogon NHS
Jurica Ethel Estrada	PDO-II	Taytay ES Pedro Sa Baculio ES
Marilou Y. Descallar, RGC Franz Maybelle M. Gaid	EPS-II HRD Nurse II	Molugan CS ECCS ESC-NHS

4. An INSET completion report (https://depedph-my.sharepoint.com/:x:/g/personal/john_lorenzo_deped_gov_ph/EWbsxnbrNBdDm-DM1fIIE34B2ros9txComvMK7CtX3ilwg?e=tqkps2) shall be submitted to the HRD section on or before January 30, 2024. Likewise, the HRD section shall conduct monitoring of the Midyear Review on January 29-30, 2024 to ensure systematic conduct of the RPMS Phase 2 cycle.
5. Further, this Memorandum serves as the **Official Authority to Travel** of all identified participants.
6. For information, guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:
SGOD/PMT/hrd INSET 2024



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