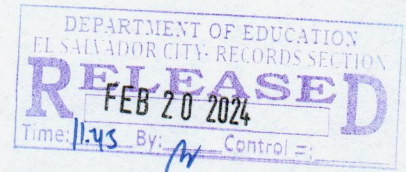




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

February 20, 2024

DIVISION MEMORANDUM
No. 086, s. 2024

TARGET SETTING MEETING FOR IPCRF CY 2024

To: **Administrative Officers II**
Project Development Officers I
Administrative Assistants III
Administrative Assistants II
All others concerned
This Division

1. The identified personnel are hereby directed to attend the Target Setting Meeting for IPCRF CY 2024 on February 21, 2024, on the 2nd Floor, Accounting Office, Ruby Building, this division.
2. Below is the schedule of the meeting:

Position	Time
Administrative Assistants II	9:00 AM to 10:00 AM
Administrative Assistants III	10:00 AM to 11:00 AM
Administrative Officers II & PDO I	2:00 PM to 3:00 PM

3. The meeting aimed to:
 - a. Discuss and establish individual and departmental targets for the current year.
 - b. Align individual goals with the department's overall objectives.
 - c. Foster collaboration and communication to ensure the achievement of targets.







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4. This activity shall adhere to the Equal Opportunity Principle, wherein there is no discrimination on the basis of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

5. For information and guidance.


RANDOLPH B. TORTOLA
Schools Division Superintendent 

To be indicated in the Perpetual Index

TARGET SETTING

Acctg/cda



Address: Zone 3, Poblacion, El Salvador City
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Website: www.depedelsalvadorcity.net
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