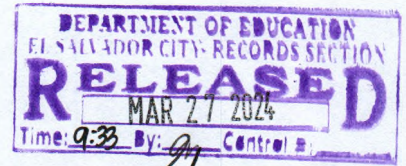




Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY



March 25, 2024

**MEMORANDUM**

To: **Project Development Officer I/Custodian  
Administrative Officer II/Custodian**

**SUBJECT: UPDATE PPE & SEMI-EXPANDABLE INVENTORY**

1. All Project Development Officer I & Administrative Officer II of Schools are hereby advised to attend the **School Custodians' Meeting on April 04, 2024** (Thursday) at 3:00 P.M. to be held at the Procurement and Supply Unit (Emerald Building).
2. Participants are advised to attend on time.
3. For information, guidance, and strict compliance.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

