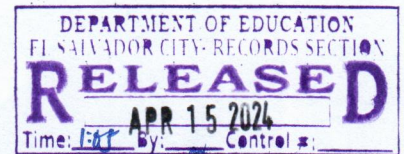




Republic of the Philippines
Department of Education

REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

11 April 2024

DIVISION MEMORANDUM

No. 157, s. 2024

**VIRTUAL MEETING WITH GAD FOCAL POINT SYSTEM ON THE
IMPLEMENTATION OF GAD PLAN 2024 AND USE OF THE REVISED ACTIVITY
DESIGN FORM INTEGRATING GAD PRINCIPLE & ELEMENTS**

To: **Assistant Schools Division Superintendent
Public Elementary and Secondary School Heads
Division GAD Focal Point System
Division Program Holders
School-Based GAD Coordinator
All Others Concerned**
This Division

1. Under the provisions of DepEd Order 32, s. 2017 on Gender-Responsive Basic Education Policy, the Office through the GAD Focal Point System shall conduct a **Virtual Meeting** regarding GAD Program 2024 Implementation on April 25, 2024, at 2:30-4:30 pm via Microsoft Team @ <https://tinyurl.com/453enh2y>. The virtual meeting aims to;
 - a. Follow-up and monitor the implementation of GAD Plan 2024;
 - b. Use of newly revised activity design and assessment tool;
 - c. Upcoming GAD Updates
2. The participants of this virtual meeting are the GAD Focal Point System Committee, School Heads/School GAD Coordinator, and Division Program Holders.
3. A revised tool for Division and School-Based activity design 2024 will be used starting **April 22, 2024**, integrating the principles of gender equality, gender equity, gender sensitivity, non-discrimination, and human rights, in the provision and governance of basic education. This is in line with the DepEd's mandate per DO 32, s. 2017, to ensure access to quality basic education for all. The sample activity design is provided under the enclosure below.
4. This office shall adhere to the Equal Opportunity Principle (EEOP), in all steps to be undertaken for this activity. Hence, all decisions and actions shall be based solely on guidelines set forth with no discrimination on account of age,



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Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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
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REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

gender and identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

5. This is for information, guidance, and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent


To be indicated in the Perpetual Index
under the following subjects:
SGOD/PMT/HRD GAD
 CY 2024





Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Enclosure No. 1 of Division Memorandum 157, s. 2024

ACTIVITY DESIGN

Control No. _____

Part I. Activity Details

01	Name/ Title of the Project:
02	Proponent Office:
03	Nature of Activity:
04	Brief Description of the Project/ General Rationale: <i>(Pls. cite various legal frameworks, guidelines, and memorandum as your baseline of the activity)</i> 1. 2. 3. 4. Activity Rationale <i>(Pls. choose among the several reasons (at least 4-5 of the ff.)) for conducting the activity e.g. Adaptation to Evolving Needs, Enhanced Professional Competence, Addressing Mental Health Challenges, Incorporating Technology, Cultural Competence, Legal and Ethical Compliance, Promoting Holistic Development, Building a Supportive School Environment)</i> a. b. c. d. e.





Republic of the Philippines
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<p>05 Objective(s) (Purpose/Aim)</p> <p><i>(Pls integrate the GAD objective as stipulated in DO 32 S. 2027)</i></p>	<p>The goal of the activity is to;</p> <p>a.) b.) c.) d.) integrate the principles of gender equality, gender equity, gender sensitivity, non-discrimination, and human rights, in the provision and governance of basic education.</p>
<p>Expected Output:</p>	<p>At the end of this activity, it is expected that;</p> <p>a. b. c.</p>
<p>06 Nature of Engagement:</p>	<p><input type="checkbox"/> Organizer <input type="checkbox"/> Partner <input type="checkbox"/> Participant</p>
<p>07 Direct Beneficiaries: (e.g. women, men, children, IPs, etc.)</p> <p>Indirect Beneficiaries: (e.g. women, men, children, IPs, etc.)</p>	
<p>07 List of Partners/ Sponsors:<i>(If partner, please state the main organizer of the project; leave blank if not applicable.)</i></p>	
<p>08 Proposed Date(s) of Implementation:</p>	
<p>09 Duration of Activity:</p>	
<p>10 Time (Start and End):</p>	
<p>11 Proposed Venue/Platform:</p>	
<p>12 Proposed Budget (Total Amount): P</p>	





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Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

13	Breakdown/ Source(s) of Funds:	
	<i>(Please state the amount which will be taken from the following accounts.)</i>	
	<input type="checkbox"/> SEF _____	<input type="checkbox"/> Division MOOE _____ / _____
	<input type="checkbox"/> PTA _____	<input type="checkbox"/> School MOOE _____
	<input type="checkbox"/> Counterpart _____	<input type="checkbox"/> Petty Cash _____
	<input type="checkbox"/> Others <i>(Please specify.)</i>	
14	Expected Number of Audience/ Participants:	___ Male ___ Female
15	Participation of Guests/ Guest Speakers/ Outsiders Required?	<input type="checkbox"/> Yes [/] No <i>If yes, please enumerate guests or attach a separate list if space is not enough.</i>
14	Resource Speakers <i>(Please specify if DepEd or Non-DepEd Employee)</i>	None
15	Heavy Electronic Equipment to be Used <i>(if any)</i>	
16	Office Supplies to be Used <i>(if any)</i>	
	Evaluation Mechanism: (<input type="checkbox"/>) Yes (No)	_____ QAME _____ Other Instrument

PART II. PLAN OF ACTION / ACTIVITY MATRIX

Date	Time	Activity	Participant	Facilitator/In-Charge





Republic of the Philippines
Department of Education
REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

PART III. List of Participants

No.	Name	Plantilla	Official Station
1.			
2.			
3.			
4.			
5.			

Part IV. Budgetary Requirements

Quantity	Unit	Particulars	Price/ Unit	Amount
			Total	

Prepared by:

Noted:

 Program Holder

 GAD School Coordinator

 School Head/Principal

GAD Attribution:

MARILOU Y. DESCALLAR, RGC
 EPS II HRD/GAD, Division Focal Person

Reviewed by:

ROLLY B. LABIS, EdD
 Chief, SGOD

NINIAN A. ALCASID, Ph.D.
 Chief, CID

Certified that there are funds available
 for this activity:

Certified that there are funds available
 for this activity:

STEPHANIE P. SALIGUMBA, CPA
 Budget Officer III

MARICEL B. JANGAO, CPA
 Accountant III

Approved:

RANDOLPH B. TORTOLA
 Schools Division Superintendent





Republic of the Philippines

Department of Education

REGION X- NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

VIRTUAL MEETING ON GAD PROGRAM 2024 IMPLEMENTATION

April 25, 2024 @ 2:30-4:30 pm

via Microsoft Team @ <https://tinyurl.com/453enh2y>

Division of El Salvador City

I. Preliminaries (2:30-3:00 pm)

Opening Prayer - - - **CHERIEMY D. GENEROL**
EPS II M & E

Reading of Previous Minutes

II. Business of the Day (3:00-4:00 pm)

- Follow Up on the Submission of Approved School-Based GAD FY 2024
- Review on the GAD Plan FY 2024
- Updates per School on GAD 2024 Implementation
- Revised Sample Activity Design

III. Other Matters (4:00-4:30 pm)

- Needs/Concerns
- Updates

Closing Prayer

Recorder: **VANESSA PRORES L. TIAD**
Nurse II/Secretariat Member

Prepared by:

MARILOU Y. DESCALLAR, RGC
EPS II HRD/GAD Focal Person

Noted:

ROLLY B. LABIS, EdD
Chief, SGOD



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