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Monday, April 22, 2024 07:52 AM Leabeth Salva [» Log-out](#)

## Bid Notice Abstract

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### Request for Quotation (RFQ)

**Reference Number** 10771138  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF EL SALVADOR CITY  
**Title** PROCUREMENT OF OFFICE SUPPLIES, CONSUMABLES AND OTHER SUPPLIES FOR MOLUGAN NATIONAL HIGH SCHOOL-JHS  
**Area of Delivery** Misamis Oriental  [Printable Version](#)

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2024-04-0053  | <b>Status</b>                | Active              |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  | <b>Associated Components</b> | <a href="#">1</a>   |
| <b>Procurement Mode:</b>                 | Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)   | <b>Bid Supplements</b>       | <a href="#">0</a>   |
| <b>Classification:</b>                   | Goods   | <b>Document Request List</b> | <a href="#">5</a>   |
| <b>Category:</b>                         | Office Equipment Supplies and Consumables   | <b>Date Published</b>        | 19/04/2024          |
| <b>Approved Budget for the Contract:</b> | PHP 202,301.46  | <b>Last Updated / Time</b>   | 19/04/2024 12:00 AM |
| <b>Delivery Period:</b>                  | 10 Day/s  | <b>Closing Date / Time</b>   | 23/04/2024 5:00 PM  |
| <b>Client Agency:</b>                    |   |                              |                     |
| <b>Contact Person:</b>                   | Leabeth Pimentel Salva<br>AO II<br>Molugan<br>El Salvador<br>Misamis Oriental<br>Philippines 9017<br>63-08822-5550475<br>leabeth.salva@deped.gov.ph |                              |                     |

**Description**

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written
- PhilGEPS Registration Certificate, Business Permit and other supporting documents shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the package, if applicable.
- Agency may proceed with procurement upon receipt of three (3) quotation
- Winning supplier must deliver the supplies within ten (10)days upon receipt of the Purchase Order.
- Payment shall be made upon complete delivery and inspection of the supplies.
- Liquidated damages equivalent to one-tenth of one percent (0.1% ) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.
- Do not leave blank or do not write NA. Any incomplete details will not be included.

**Stock/Property No. Unit Item Description Quantity Unit Cost Total Cost**

|  |          |          |  |  |  |
|--|----------|----------|--|--|--|
| LOT 1 Procurement of Various Office Supplies |          |          |  |  |  |
| 6 piece Sign Pen, Extra Fine Tip, Black 90   | 28.60    | 2,574.00 |  |  |  |
| 9 piece Sign Pen, Extra Fine Tip, Blue 90    | 28.60    | 2,574.00 |  |  |  |
| 12 piece Sign Pen, Extra Fine Tip, Red 90    | 28.60    | 2,574.00 |  |  |  |
| 45 roll Acetate 1 1,153.15                   | 1,153.15 |          |  |  |  |
| 70 jar Glue, All-Purpose >220G 60            | 77.79    | 4,667.52 |  |  |  |
| 74 roll Tape, Masking, 24Mm 50               | 68.07    | 3,403.40 |  |  |  |
| 75 roll TAPE, masking, 48 mm 50              | 133.28   | 6,663.80 |  |  |  |
| 77 roll TAPE, transparent, 24mm 45           | 12.58    | 566.28   |  |  |  |
| 78 roll Tape, Transparent, 48 Mm 45          | 26.31    | 1,184.04 |  |  |  |
| 86 box Clip, Backfold, 25Mm 5                | 17.16    | 85.80    |  |  |  |
| 87 box Clip, Backfold, 32Mm 5                | 29.74    | 148.72   |  |  |  |
| 88 box Clip, Backfold, 50Mm 5                | 66.35    | 331.76   |  |  |  |
| 89 piece Correction Tape 10                  | 12.68    | 126.83   |  |  |  |
| 94 box Envelope, Documentary, A4 3           | 924.35   | 2,773.06 |  |  |  |

95 box Envelope, Documentary, Legal, 3 1,186.33 3,558.98  
 101 box Fastener 5 104.10 520.52  
 109 box Folder, Pressboard 1 1,047.90 1,047.90  
 110 pack Folder With Tab, A4 15 427.86 6,417.84  
 111 pack Folder With Tab, Legal 15 470.18 7,052.76  
 121 box Paper Clip, Vinly/Plastic Coated, 33Mm 5 10.30 51.48  
 144 pad Notepad, Stick-On, 50Mm X 76Mm 5 43.47 217.36  
 154 book Record Book, 300 Pages 3 80.08 240.24  
 109, roll Double Sided Tape, 2 Inches 45 55.00 2,475.00  
 110, roll Double Sided Tape, 1 Inch, Foam Type 45 242.00 10,890.00  
 117 pack Sticker Paper, A4, Vinyl Matte Pearl, Waterproof, 20Pcs/Pack 10 220.00 2,200.00  
 119 pack Photo Paper, A4 Size, Glossy, 10Pcs/Pack 30 66.00 1,980.00  
 127 piece Glue Stick, For Glue Gun, Small 40 7.70 308.00  
 128 piece Glue Stick, For Glue Gun, Big 70 9.90 693.00  
 130 piece Glue Gun, Big, With On & Off Switch 7 319.00 2,233.00  
 131 pack Construction Paper, 20'S, Assorted Color 40 66.00 2,640.00  
 133 pack Vellum Board Paper, A4, 180Gsm, 10'S 200 49.50 9,900.00  
 134 pack Vellum Board Paper, Legal, 180Gsm, 10'S 10 60.50 605.00  
 112 piece Ballpen, Black 90 6.00 539.55  
 113 piece Ballpen, Blue 45 6.00 269.78  
 114 piece Ballpen, Red 90 6.00 539.55

TOTAL ( LOT 1) 83,206.32

LOT 2 Procurement of Other Supplies

2 gallon Alcohol, Ethyl, 1 Gallon 2 496.50 992.99  
 18 pack Battery, Dry Cell, Size Aa 10 24.02 240.24  
 19 pack Battery, Dry Cell, Size Aaa 10 21.74 217.36  
 21 can Air Freshener 6 96.10 576.58  
 24 bottle Cleaner, Toilet Bowl And Urinal 40 49.19 1,967.68  
 26 bar Detergent Bar 45 10.30 463.32  
 27 pouch Detergent Powder, All Purpose 1KG 90 97.24 8,751.60  
 28 can Disinfectant Spray 9 165.88 1,492.92  
 32 bottle Hand Soap, Liquid 45 47.25 2,126.03  
 36 kilo Rags 100 62.92 6,292.00  
 38 pack/roll Trashbag, Xxl Size 90 143.00 12,870.00  
 49 piece Philippine National Flag 3X5FT 15 313.32 4,699.86  
 25 piece Door Mat 40 124.15 4,965.84  
 172 roll Ribbon, Satin, 2.75 Inches Width, 50 Yards 20 253.00 5,060.00  
 173 roll Ribbon, Satin, 1/2 Inch, White, 50 Yards 14 198.00 2,772.00  
 175 box Thumbtacks 20 16.50 330.00  
 218 pack Paper Cup, 12Oz 4 117.06 468.25  
 219 pack Paper Plate, Aluminum 2 132.00 264.00  
 247 can Floorwax, Paste, Red 900G 80 385.00 30,800.00  
 262 piece Toilet Brush, With Handle 40 77.00 3,080.00  
 264 piece Pail, 5 Gallon, Cream Color 40 264.00 10,560.00  
 283 piece Feather Duster 60 91.93 5,515.62  
 295 bottle Muriatic Acid, 500Ml 80 88.00 7,040.00  
 341 piece Meter Stick 10 49.50 495.00  
 341, piece Whistle, Metal 60 50.00 2,999.70  
 341,, piece Stopwatch 12 324.50 3,894.00  
 156 pack Tissue, Interfolded Paper Towel 5 32.03 160.16

TOTAL LOT 2 119,095.14

TOTAL ABC :LOT 1 & 2 202,301.46

**Other Information**

OTHER INFORMATION

> FREE DELIVERY

> SUPPLIER'S LOCATION/OUTLET MUST BE VISIBLE AND CONVENIENT FOR DELIVERY OF DOCUMENTS (E.G. PURCHASE ORDERS, VOUCHERS, PAYMENTS ) AND RETURNS/REPLACEMENT OF ITEMS IF THERE ARE DAMAGES AND DOES NOT MEET THE SPECIFICATIONS.

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**Created by** Leabeth Pimentel Salva

**Date Created** 18/04/2024

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