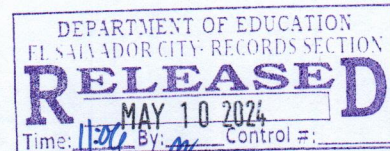




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

May 10, 2024

DIVISION MEMORANDUM
No. 201, s. 2024

**CONDUCT OF FIELD VISITS/VALIDATION OF
CLUSTERING OF SCHOOLS DISTRICTS**

To: Assistant Schools Division Superintendent
SGOD & CID Chiefs
Section Heads
Program Holders
Public Elementary School Heads
Public Secondary School Heads
All Others Concerned
This Division

1. This is to inform the field that on May 20-23, 2024, personnel from the Bureau of Human Resource and Organization Development-Organizational Effectiveness Division (BHROD-OED), will be conducting field visits/validation of clustering of school districts for the identified schools listed below.
 - 1.1. Participant Schools
 - 1.1.1 San Francisco de Asis National High School
 - 1.1.2. Hinigdaan National High School
 - 1.1.3. Kalabaylabay Integrated School
 - 1.1.4. Kibonbon Elementary School
 - 1.1.5. Cogon Elementary School
 - 1.1.6. Sambulawan Elementary School
 - 1.1.7. Molugan Central School
 - 1.1.8. Himaya National High School
 - 1.1.9. Molugan National High School





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1.2. Program of Activities

Activities	Date	Time	Personnel Involved	Venue
Courtesy Call by C.O Personnel to the management	May 20, 2024	11:00AM-12:00NN	>SDS >CID&SGOD Chiefs	SDS Office
FGD with OSDS,SGOD and CID Personnel	May 20, 2024	1:00PM-5:00PM	>SDS >SGOD >Section Heads >Planning Officer III >SEPS,SMME >PDO II,LRMDS >Librarian II	Diamond Building Conference Room
School Visit:Data Validation	May 21-22, 2024	8:00AM-5:00PM	Team 1 with C.O Personnel: Rolly B. Labis Glenn O. John Isiderio Team 2 with C.O Personnel: Analyn G. Fabria Emelie G. Yubuco	Schools

2. The field is further informed that the focus of the data validation and focus group discussion shall revolve around the following HROD Standards to wit;

- 5.1.RSA Implementation
- 5.2.Organizational Structure
- 5.3.Plantilla Items
- 5.4.PBB Compliance
- 5.5.ARTA Compliance with RA 11032
- 5.6.SBM Implementation

3. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.

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4. Immediate and wide dissemination of this memorandum is desired.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

DATA VALIDATION
CLIENT SATISFACTION SURVEY FORM

