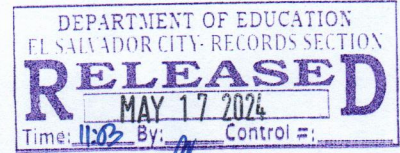




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

May 16, 2024

DIVISION MEMORANDUM

No. 204, s. 2024

ADDENDUM TO DIVISION MEMORANDUM NO. 201 S. 2024

To: Assistant Schools Division Superintendent
SGOD/CID Chiefs
Section Heads
PDO II, LRMDS
LIBRARIAN II
AO-II, Personnel Section
All Others Concerned
This Division

1. The field is hereby informed of the updated list of schools to participate in the conduct of field visits/validation of clustering of school districts on May 20-23, 2024.
 1. San Francisco de Asis National High School
 2. San Francisco de Asis Elementary School
 3. Hinigdaan National High School
 4. Hinigdaan Elementary School
 5. Kalabaylabay Integrated School
 6. Kibonbon Elementary School
 7. Cogon Elementary School
 8. Cogon National High School
 9. Sambulawan Elementary School
 10. Molugan Central School
 11. Molugan National High School
 12. Himaya National High School





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13. Himaya Elementary School
14. Ulaliman Elementary School
15. Amoros Elementary School
16. Bolisong Elementary School

2. Likewise, everyone is informed of the updated and adjusted indicative program of activities for the mentioned scheduled visit

| TIME | ACTIVITY | REMARKS |
|-----------------------------|--|--|
| Day 1 (May 20, 2024) | | |
| TBD | ETA at Laguindingan Airport | |
| 00:30 mins | ETA from Laguindingan Airport to Hotel | via DepEd car |
| 11:00 AM-12:00 NN | Courtesy Call to SDS/ASDS | With SDS and SGOD Chief |
| 12:00-NN 1:00 PM | Lunch | Diamond Building Conference Room |
| 01:00 PM-2:00 PM | Conduct FGD/Data Validation for San Francisco de Asis National High School | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 2:00PM-3:00PM | Conduct FGD/Data Validation for San Francisco de Asis Elementary School | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 3:00PM-4:00PM | Conduct FGD/Data Validation for Hinigdaan National High School | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 4:00PM-5:00PM | Travel time from School to Station/Hotel | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 06:30 PM | Dinner @ Hotel | C.O Personnel Only |
| Day 2 (May 21, 2024) | | |
| 06:00 AM | Breakfast @ Hotel | C.O Personnel |
| Group 1 | | |
| 08:00 AM-10:00 AM | FGD with SDO Functional Division Chiefs and PSDS | With the presence of EXECOM |
| 10:00 AM-12:00 PM | Conduct of FGD/Data Validation Hinigdaan Elementary School | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |





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| | | |
|-----------------------------|---|--|
| 12:00NN-1:00PM | Lunch @ Diamond Building Conference Room | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 1:00PM-2:00PM | Travel Time from Hotel to Kalabaylabay IS | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 2:00PM-3:00PM | Conduct of FGD/Data Validation for Kalabaylabay IS | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 3:00PM-4:00PM | Conduct Data Validation for Bolisong ES | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 4:00PM-5:00PM | Travel Time from school to station/hotel | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| Group 2 | | |
| 10:00 AM-12:00 NN | Conduct of FGD/Data Validation for Kibonbon ES | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| 12:00NN-1:00 PM | Lunch at Diamond Building Conference Room | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| 1:00 PM-2:00 PM | Travel Time from Station to Cogon ES | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| 2:00 PM-3:00 PM | Conduct of FGD/Data Validation for Cogon ES | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| 3:00 PM-4:00 PM | Conduct of FGD/Data Validation for Cogon NHS | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| 4:00 PM-5:00 PM | Travel Time from School to Station | C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van |
| Day 3 (May 22, 2024) | | |
| 6:00 – 7:00 AM | Breakfast @ Hotel | C.O Personnel |
| Group 1 | | |
| 9:00 AM-10:00 AM* | Conduct of FGD/Data Validation for Himaya NHS | C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up |
| 10:00 AM-11:00 AM | Conduct of FGD/Data Validation for Himaya Elementary School | C.O Team 1 w/ SGOD Chief and PDO II |



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

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| | | |
|-------------------|---|--|
| | | <i>Vehicle: Division Pick-Up</i> |
| 11:00 AM-12:00NN | Travel time from school to Station | <i>C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up</i> |
| 12:00NN-1:00 PM | Lunch at Diamond Building Conference Room | <i>C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up</i> |
| 1:00 PM-2:00 PM | Travel Time from School to Ulaliman ES | <i>C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up</i> |
| 2:00 PM-3:00 PM | Conduct of FGD/Data Validation for Ulaliman Elementary School | <i>C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up</i> |
| 3:00 PM-4:00 PM | Travel Time from School to station/hotel | <i>C.O Team 1 w/ SGOD Chief and PDO II Vehicle: Division Pick-Up</i> |
| Group 2 | | |
| 9:00 AM-10:00 AM* | Conduct of FGD/Data Validation for Sambulawan Elementary School | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 10:00 AM-11:00 AM | Conduct of FGD/Data Validation for Amoros Elementary School | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 11:00 AM-12:00NN | Travel time from school to Station | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 12:00NN-1:00 PM | Lunch at Diamond Building Conference Room | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 1:00 PM-2:00 PM | Travel time from school to Molugan Central School | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 2:00 PM-3:00 PM | Conduct of FGD/Data Validation for Molugan Central School | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 3:00 PM-4:00 PM | Conduct of FGD/Data Validation for Molugan National High School | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| 4:00 PM-5:00 PM | Travel time from school to Station/Hotel | <i>C.O Team 2 w/ SGOD EPSVR and Librarian Vehicle: Division Van</i> |
| | | |



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Day 4 (May 23, 2024)

| | | |
|--------------------|--|--|
| 6:00 AM-7:00 AM | Breakfast @ Hotel | C.O Personnel |
| 8:00-AM 9:00 AM | Debriefing at Diamond Building Conference Room | Team 1&2 of C.O and D.O Personnel, SDS, HRMO, AO-V and A.O-II from personnel |
| 9:00-11:00 | Travel from Hotel to Airport | Vehicle: Division Van |

3. All other provisions of D.M. 201 s. 2024 shall remain in effect.
4. This Office adheres to the Equal Opportunity Principle (EOP) in the steps to be undertaken for this purpose. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
5. Immediate and wide dissemination of this memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

ADDENDUM
SCHOOLS
VALIDATION

