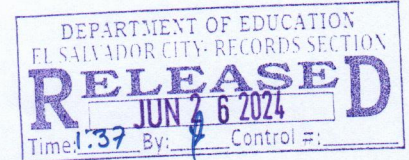




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY





June 26, 2024

DIVISION MEMORANDUM
No. 249, s. 2024

REASSIGNMENT OF ADMINISTRATIVE ASSISTANT II

To: **Assistant Schools Division Superintendent**
Education Program Supervisors
School Heads
Administrative Officer II
Administrative Assistant III
Administrative Assistant II
All Others Concerned
This Division

1. This memorandum outlines the reallocation of staff resources to address issues and concerns identified in the field. To improve support in schools, this office will be assigning additional manpower. This will involve the reassignment of Administrative Assistant II.
2. Once the memorandum takes effect, the newly assigned Administrative Assistant II handling fund disbursement will secure a fidelity bond.
3. A copy of the list of personnel, including their respective School Assignments is attached herewith.
4. This memorandum takes effect on July 1, 2024.
5. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity or political affiliation.
6. For information, guidance and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent 

To be indicated in the Perpetual Index
Under the following subjects:

Accounting/reassignment/personnel

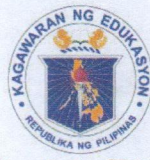
Acctg/mbj



Address: Zone 3, Poblacion, El Salvador City
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Email Address: elsalvador.city@deped.gov.ph

Transforming Schools,
Forging Partners





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

ADAS II	SCHOOL ASSIGNMENT	MAIN STATION
MERAFE O. CLARABAL	PEDRO SA BACULIO ELEMENTARY SCHOOL AMOROS ELEMENTARY SCHOOL SAMBULAWAN NATIONAL HIGH SCHOOL - JHS SAMBULAWAN NATIONAL HIGH SCHOOL - SHS SAMBULAWAN ELEMENTARY SCHOOL	PEDRO SA BACULIO ELEMENTARY SCHOOL
EVERLYN CANETE	SINALOC ELEMENTARY SCHOOL SINALOC NATIONAL HIGH SCHOOL - JHS SINALOC NATIONAL HIGH SCHOOL - SHS KIBONBON ELEMENTARY SCHOOL HIMAYA ELEMENTARY SCHOOL	SINALOC ELEMENTARY SCHOOL
FRITZIE LYNNE GEQUINTO	COGON NATIONAL HIGH SCHOOL - JHS COGON NATIONAL HIGH SCHOOL - SHS COGON ELEMENTARY SCHOOL KALABAYLABAY ELEMENTARY SCHOOL KALABAYLABAY NATIONAL HIGH SCHOOL	COGON ELEMENTARY SCHOOL
CARLOS D. ACERO JR.	MOLUGAN NATIONAL HIGH SCHOOL-JHS MOLUGAN NATIONAL HIGH SCHOOL-SHS MOLUGAN CENTRAL SCHOOL	MOLUGAN NATIONAL HIGH SCHOOL-JHS
EDJIE DAGOPIOSO	HINIGDAAN NATIONAL HIGH SCHOOL-JHS HINIGDAAN NATIONAL HIGH SCHOOL-SHS EL SALVADOR NATIONAL HIGH SCHOOL-JHS EL SALVADOR NATIONAL HIGH SCHOOL-SHS HINIGDAAN ELEMENTARY SCHOOL	EL SALVADOR NATIONAL HIGH SCHOOL-JHS
ROTHELLEE SABURNIDO	EL SALVADOR CITY CENTRAL SCHOOL SAN FRANCISCO NATIONAL HIGH SCHOOL-JHS SAN FRANCISCO NATIONAL HIGH SCHOOL-SHS SAN FRANCISCO DE ASIS ELEMENTARY SCHOOL	EL SALVADOR CITY CENTRAL SCHOOL
QUENNIE L. ARRIESGADO	TAYTAY ELEMENTARY SCHOOL HIMAYA NATIONAL HIGH SCHOOL - JHS HIMAYA NATIONAL HIGH SCHOOL - SHS BOLISONG ELEMENTARY SCHOOL ULALIMAN ELEMENTARY SCHOOL	TAYTAY ELEMENTARY SCHOOL

