



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

July 12, 2024

DIVISION MEMORANDUM
 No. 271, s. 2024

**PARTICIPANTS IN THE DEVELOPMENT OF LESSON SCRIPTS FOR THE
 NATIONAL READING PROGRAM (NRP), NATIONAL MATHEMATICS
 PROGRAM (NMP), AND CATCH-UP FRIDAYS**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 School Heads
 All Others Concerned
 This Division

1. In reference to Regional Memorandum No. 0477, s. 2024 titled **Development of Lesson Scripts for the National Reading Program (NRP), National Mathematics Program (NMP), and Catch-Up Fridays** on July 13-22, the following are the identified participants of this Division:

Program	Name of Participant- Writer/Evaluator/Illustrator	Subject	Venue
Catch-Up Friday	Danielle Ann T. Maghuyop	MAPEH 9	Misamis Occidental
	Queenlyn B. Plaza	AP 9	Chali Beach Resort, Gusa, Cagayan de Oro City
	Janice E. Calapis	AP 9	
	Clember Lei B. Abasula	Science 9	Evergreen Graden, Esperanza, Bacolod, Lanao del Norte
National Math Program	Rheaneza A. Loon	Math 8	Mingkey Beach Resort, Initao, Misamis Oriental
	Jaypee A. Aturo	Math 8	
	Anabelle M. Mamaclay	Math 8	
National Reading Program	Wilma B. Olaer	Sinugbuanong Bisaya	Oroquieta City
	Pureza B. Oco	Sinugbuanong Bisaya	

2. The identified participants shall secure their laptops, extension cords, and reference materials for the live-in activity. Service credits or compensatory time-off (CTO) computed against the actual days served in this workshop shall be granted following the Civil Service Commission (CSC) and





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Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 rules and regulations.

3. The participants' board, lodging, and travel expenses will be shouldered by the Regional Office's (RO) Program Support Fund (PSF) downloaded to the Schools Division Office subject to the usual accounting and auditing rules and regulations. If the downloaded funds for the travel expenses are insufficient, the excess amount shall be charged against the RO's or SDO's local funds. This memorandum shall also serve as **Authority to Travel**.
4. The participants shall be at the venue on July 13 (Saturday). Hotel check-in will be available from 2:00 p.m. onwards. The first meal to be served at the venue is breakfast, and the last meal (afternoon snacks) will be served on July 22 (Monday). The opening program will be on July 13, at 8:00 a.m., and check-out will be on July 22, at 12:00 noon.
5. Moreover, this Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocols of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
6. This Office directs the immediate and wide dissemination of this Memorandum.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

Catch-Up Fridays Learning Resources National Mathematics Program
National Reading Program Writeshop

CID/NAA



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