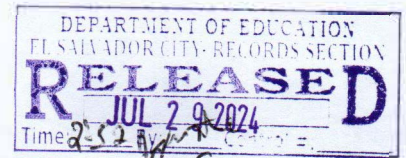




Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY



**Office of the Schools Division Superintendent**

29 July 2024

**DIVISION MEMORANDUM**

No. 289, s. 2024

**DIVISION MANAGEMENT COMMITTEE MEETING  
FOR THE 3<sup>RD</sup> QUARTER OF CALENDAR YEAR 2024**

To: **Division EXECOM**  
**All Public Elementary School Heads**  
**All Public Secondary School Heads**  
**All Others Concerned**  
**This Division**

1. To efficiently discharge the Department's mandate in providing quality, accessible, equitable and relevant basic education and ensure an efficient and systematic conduct of Programs, Activities, and Projects (PAPs), the Office announces the conduct of the Division Management Committee (MANCOM) Meeting for the 3<sup>rd</sup> Quarter of CY 2024 on **August 1, 2024 at 1:30 PM** at Division Conference Room, El Salvador City, Misamis Oriental.
2. This activity aims to cover the following sessions:
  - a. start of the School Year monitoring and PAPs implementation,
  - b. enrolment status,
  - c. updates on various programs and activities, and
  - d. other matters.
3. Further, this Memorandum also serves as the **Official Authority to Travel** of all the identified participants.
4. This activity shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based





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solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

5. For dissemination, guidance and strict compliance.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

To be indicated in the Perpetual Index

under the following subjects:

SGOD/KRAS/hrd	MANCOM
	1 <sup>st</sup> QUARTER
	SY 2024-2025

