

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

12 August 2024

DIVISION MEMORANDUM
No. 307, s. 2024

**CONDUCT OF SCHOOL-BASED ORIENTATION TO NEWLY-ELECTED
STUDENT-LED ORGANIZATION OFFICERS FOR SY 2024-2025 CUM
PSYCHOSOCIAL SUPPORT EVALUATION**

To: **Asst. Schools Division Superintendent**
Chief Education Supervisors, CID and SGOD
Project Development Officer I
Nurse II
All Secondary School Heads
All Secondary SSG/BKD/YES-O Teacher Advisers
All SSLG/BKD/YES-O Officers
All Others Concerned
This Division

1. This Office, through the Schools Governance and Operations Division under Youth Formation Division informs the field on the **Conduct of School-based Orientation to the Newly-Elected Student-Led Organization Officers for SY 2024-2025 cum Psychosocial Support Evaluation.** (See Enclosure 1 for the List of Schedule)
2. This activity aims to provide guidance to the new-elected officers on their duties and responsibilities and offer ways to start their organization. The provision of psychosocial support (PSS) is imperative in protecting the learners' socioemotional well-being and developing their coping skills for this transition.
3. Officers are advised to submit their action plan during the schedule of their activity.
4. This memorandum shall serve as **Official Authority to Travel** for the above-mentioned division personnel.
5. This activity shall adhere to Equal Opportunity Principle (EOP) in the conduct of this activity. Hence, all decisions and actions shall be based solely on the guidelines set forth, with no discrimination on the account of age, ethnicity, gender, marital status, religion, and political affiliation.

SGOD/evm



Address: Zone 3, Poblacion, El Salvador City
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6. For dissemination, guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

ATCH: As stated
To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION YOUTH FORMATION
PSYCHOSOCIAL SUPPORT (PSS)

SGOD/evm



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Enclosure 1.

List of Schedule

DATE	SCHOOL	
	AM	PM
August 27, 2024	Hinigdaan NHS	Kalabaylabay IS
August 28, 2024	San Francisco de Asis NHS	El Salvador City NHS
August 29, 2024	Molugan NHS	Himaya NHS
August 30, 2024	Sinaloc NHS	Sambulawan NHS
TBA	Cogon NHS	

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