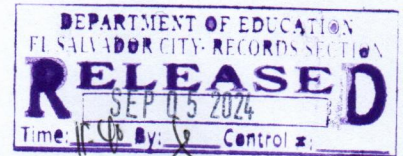




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



Office of the Schools Division Superintendent

04 September 2024

DIVISION MEMORANDUM
NO. 342, s. 2024

**STANDARD FIRST AID AND BASIC LIFE SUPPORT TRAINING FOR
SCHOOL HEADS AND NON-TEACHING PERSONNEL**

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, SGOD
Medical Officer III
Nurse II
Project Development Officer II
All Public Elementary and Secondary School Heads
Administrative Officer II
Project Development Officer I
All Others Concerned
This Division

1. Relative to Republic Act No. 10871 entitled *Basic Life Support Training in School Act*, this Office informs the field on the conduct of Standard First Aid and Basic Life Support Training on September 17-20, 2024, 8:00 A.M.-5:00 P.M. at El Salvador Beach Front Resort & Restaurant, Sinaloc, El Salvador City Division.
2. This training aims to address the second framework of DRRM on disaster preparedness, which will equip our school heads and non-teaching personnel with the knowledge, practical skills & understanding required to provide appropriate first-aid treatment for injuries and sudden illness or basic life support until medical professionals arrive to take over.
3. Further, kindly check Annex A on the list of training participants and the technical working group. Medical Team/Staff will act as participants and medical responder in this training.
4. Moreover, all identified participants should comply the following training requirements:
 - a. Online registration: <https://sites.google.com/view/safety-services-prccdo/home>.



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 555-0475
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph



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- b. Medical Certificate from our Division Medical Officer indicating Physically Fit to joined the said training (submit during the 1st day of training).
5. This memorandum serves as an **Authority to Travel**.
6. Training registration will be charge under DRRM support fund while participants travel expenses relative to the activity may be charged to School Board/Local Funds/MOOE subject to the usual accounting and auditing guidelines.
7. This Office adheres to the Equal Opportunity Principle (EOP) in observing all policies and protocol. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
8. Immediate and wide dissemination of this Memorandum is enjoined.


RANDOLPH B. TORTOLA
Schools Division Superintendent 

Encls:
As stated

Reference:
RA 10871

To be indicated in the Perpetual Index
under the following subject:

SGOD/DRRM/jee FIRST AID/BLS
 SCHOOL HEADS
 NON-TEACHING PERSONNEL



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ANNEX A

LIST OF TRAINING PARTICIPANTS

	NAME	POSITIONS	CURRENT STATION
1.	Sammy S. Tres Reyes	Head Teacher I	Amoros ES
2.	Fritzie Lynne B. Gequinto	Administrative Assisstant II	Cogon ES
3.	Jackeline L. Ocon	Head Teacher IV	Cogon ES
4.	Rebecca B. Namoc	School Principal I	Cogon Nhs
5.	Ian Khay H. Castro	School Principal I	El Salvador City CS
6.	Nilo L. Lomongo	Head Teacher III	El Salvador City NHS
7.	Richard A. Sabellano	Teacher I	
8.	Jovel C. Labis	Head Teacher I	Himaya ES
9.	Salvador T. Bendijo II	Head Teacher I	Himaya NHS
10.	Bob T. Paquinol	Head Teacher I	Hinigdaan ES
11.	Lindo M. Cayadong	School Principal I	Hinigdaan NHS
12.	Arnel A. Superable	Teacher I	Kalabaylabay IS
13.	Jessica Marie B. Ramos	Head Teacher III	Kibonbon ES
14.	Helen S. Palasan	School Principal III	Molugan CS
15.	Marivic S. Torres	School Principal I	Molugan NHS
16.	Charlotte J. Ytang	School Principal I	PSB ES
17.	Rosemarie U. Saguing	Head Teacher III	Sambulawan ES
18.	Joey A. Oco	Teacher III	Sambulawan NHS
19.	Ivy Mae P. Bergado	Teacher I	SFDA ES
20.	Mark Anthony G. Arrieta	Teacher III	SFDA NHS
21.	Ma. Lou Lea C. Nob	School Principal II	Sinaloc ES
22.	Maristel C. Castaños	Teacher I	Sinaloc NHS
23.	Roger E. Pagayon	Head Teacher IV	Taytay ES
24.	Honey Luz A. Sabuero	Administrative Officer II	Amoros ES
25.	Dianne L. Suguilon	Administrative Officer II	Cogon ES
26.	Jenice Mae N. Lolo	Administrative Officer II	Cogon ES
27.	Cecille Z. Khobuntin	Nurse II	Division Office
28.	Vanessa Prores L. Tiad	Nurse II	Division Office
29.	Nishi M. Abratiguin	PDO I	El Salvador City CS
30.	Nick C. Ratunil	Administrative Officer II	Himaya NHS
31.	Charmaine Irish L. Apdian	PDO I	Molugan CS
32.	Samantha Ellis M. Geñoso	Registrar I	Molugan NHS
33.	Rex P. Marante	Teacher III	ALS-Taytay
34.	Cheriemy D. Generol	EPS II	Division Office
35.	Johnell Francis S. Vacalares	EPS II	Division Office
36.	Dexter A. Carangcarang	Administrative Assistant III	El Salvador City CS
37.	Paglinawan, Marilou Bernat	Administrative Assistant III	Molugan NHS
38.	Alsamel Jane P. De Leon	Administrative Assistant III	PSB ES





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39.	Jerome Glenn M. Suguilon	Administrative Aide VI	Division Office
40.	Merafe O. Clarabal	Administrative Assistant II	PSB ES

TECHNICAL WORKING GROUP

	NAME	DESIGNATION
1.	Jurica Ethel L. Estrada	PDO II
2.	Gladys Grace H. Cabeltes	Medical Officer III
3.	Franz Maybelle M. Gaid	Nurse II
4.	Karen Rose A. Serrania	SEPS-HRTD
5.	Joy Buna	CoS-Medical

SGOD/DRRM/jee



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