



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

**Office of the Schools Division Superintendent**

**12 September 2024**

DIVISION MEMORANDUM

No. 352, s. 2024

**CAPACITY BUILDING IN ROBOTICS AND SCIENCE INVESTIGATORY PROJECTS**

To: Education Program Supervisors  
Secondary School Heads  
Teachers  
All Others Concerned

1. The Division of El Salvador City thru the Curriculum Implementation (CID) in collaboration with the University of Science and Technology of the Southern Philippines (USTP) Department of Electro-Mechanical Technology of the College of Technology and the Department of Chemistry of the College of Science and Mathematics will conduct Capacity Building in Robotics and Science Investigatory Projects on September 13, 16 and 18, 2024.
2. The identified schools are as follows:

<b>Dates</b>	<b>Robotics</b>	<b>Science Investigatory Projects</b>
September 13, 2024	Molugan NHS, Sambulawan NHS and Himaya NHS	El Salvador City NHS Cogon NHS and Sinaloc NHS
September 16, 2024	El Salvador City NHS Cogon NHS and Sinaloc NHS	Kalabaylabay IS Hinigdaan NHS and San Francisco de Asis NHS
September 18, 2024	Kalabaylabay IS Hinigdaan NHS and San Francisco de Asis NHS	Molugan NHS, Sambulawan NHS and Himaya NHS

3. The target participants are all junior high schools, select senior high school learners and Science teachers.
4. Participating schools are requested to prepare the venue, sound system and projectors for the said capacity building.
5. This Memorandum shall serve as **Travel Authority** for the Education Program Supervisors.
6. Further participation shall be subject to the *no-disruption-of-classes policy stipulated in DepEd Order No. 09, s. 2005 entitled Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith, Section 3 of Republic Act No.*



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5546 (Policy on Contributions), and DepEd Order No. 66, 2. 2017 (Policy on Off – Campus Activities).

7. This Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
8. Immediate and wide dissemination of this memorandum is desired.

**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

Attch: As Stated  
To be indicated in the Perpetual Index  
under Science, USTP partnership  
Robotics  
Investigatory Projects

CID/ mjac



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