

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

25 September 2024

DIVISION MEMORANDUM
No. 376, s. 2024

**SUBMISSION OF MODES OF VERIFICATION BY THE SCHOOLS IN
INTEGRATING ICT IN THE TEACHING AND LEARNING PROCESS**

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads
All Others Concerned
This Division

1. The Philippine Professional Standards for Teachers defines the quality of teachers we have in the Philippines. The standards describe the expectation of teachers' increasing levels of knowledge, practice and professional engagement. In application, there are 2 Domains that includes the practice of ICT. See attached Annex A for the details of the Domain, Strand and Career Stages relating to ICT.
2. In ensuring that the skills of teachers relative to ICT are applied in the teaching and learning process ensuring the quality of delivery of instruction to all learners, it is directed that all schools through the leadership of the School Heads and Education Program Supervisors will provide documentations on how the teachers are integrating ICT in the teaching and learning process.
3. Each School Head and Education Program Supervisor assigned to each school will access this link <https://tinyurl.com/ELSAICTIntegrationMOVs>, and open the designated folder of their assigned school and save all the necessary documents.
4. The documents that can serve as documentations on how the teachers are integrating ICT in the teaching and learning process are as follows:
 - a. Lesson Plans
 - b. Daily Lesson Logs
 - c. Instructional Supervision Forms



Address: Zone 3, Poblacion, El Salvador City
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5. The deadline for the initial submission is on October 30, 2024. However, the school are directed to continue to submit related documentations relative to this Memorandum for the SY 2024-2025.
6. This Memorandum adheres to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
7. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

INFORMATION AND COMMUNICATION TECHNOLOGY
CURRICULUM

OSDS/SRD



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ANNEX A: Domain, Strand and Career Stages relating to ICT

Domain	Strand	Career Stages
Domain 1: Content Knowledge and Pedagogy	Strand 3: Positive use of ICT	Beginning Teachers: 1.3.1 Show skills in the positive use of ICT to facilitate the teaching and learning process.
		Proficient Teachers: 1.3.2 Ensure the positive use of ICT to facilitate the teaching and learning process.
		Highly Proficient Teachers: 1.3.3 Promote effective strategies in the positive use of ICT to facilitate the teaching and learning process.
		Distinguished Teachers: 1.3.4 Mentor colleagues in the implementation of policies to ensure the positive use of ICT within or beyond the school.
Domain 4: Curriculum and Planning	Strand 5: Teaching and learning resources including ICT	Beginning Teachers: 4.5.1 Show skills in the selection, development and use of a variety of teaching and learning resources, including ICT, to address learning goals.
		Proficient Teachers: 4.5.2 Select, develop, organize and use appropriate teaching and learning resources, including ICT, to address learning goals.
		Highly Proficient Teachers: 4.5.3 Advise and guide colleagues in the selection, organization, development and use of appropriate teaching and learning resources, including ICT, to address specific learning goals.
		Distinguished Teachers: 4.5.4 Model exemplary skills and lead colleagues in the development and evaluation of teaching and learning resources, including ICT, for use within and beyond the school.

