

Republic of the Philippines
 Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the Schools Division Superintendent

07 October 2024

DIVISION MEMORANDUM
 No. 402 s. 2024

CONDUCT OF the 1st QUARTER FIELD MONITORING ON THE IMPLEMENTATION OF ALTERNATIVE LEARNING SYSTEM

To: **MELANIE M. LIGUTOM**, EPS-ALS Focal Person
JOHNELL FRANCIS S. VACALARES, EPSA-II
 All Others Concerned
 This Division

1. Relative to the Regional Memorandum No. 454, s. 2023, *Re: Monthly Learning Interventions and Assessment Activities in Alternative Learning System (ALS)*, this Office will carry out **1st Quarter Field Monitoring on the Implementation of Alternative Learning System**, in which your participation is required in all School-Based/Community Learning Centers on the dates and time stated below:

Date	Time	District	CLC/SBLC
October 15, 2024	8:00am-12:00nn	2	Molugan
	1:00-5:00pm		Amoros
October 16, 2024	8:00am-12:00nn	2	Pedro Sa Baculio
	1:00-5:00pm		Taytay
October 17, 2024	8:00am-12:00nn	2	Sambulawan
	1:00-5:00pm		Himaya
October 18, 2024	8:00am-12:00nn	1	San Francisco de Asis
	1:00-5:00pm		Hinigdaan
October 19, 2024	8:00am-12:00nn	1	Kalabaylabay
	1:00-5:00pm		Quibonbon
October 20, 2024	1:00-5:00pm	1	Poblacion
October 24, 2024	8:00am-12:00nn	1	Cogon
	1:00-5:00pm		Bolisong
October 26, 2024	8:00am-12:00nn	1	BJMP
	1:00-5:00pm		Sinaloc
October 27, 2024	1:00-5:00pm	2	Ulaliman



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2. Enclosed is the Community Learning Center (CLC) Field Monitoring Tool for Alternative Learning System Implementation.
3. Travel expenses incurred in this activity shall be charged to ALS Program Support Fund subject to the usual accounting and auditing rules and regulations. This memorandum also serves as **Official Authority to Travel**.
4. Moreover, this Office shall adhere to Equal Opportunity Principle (EOP) in the steps undertaken for this purpose. Hence, all decisions and actions shall be based on guidelines set forth, with no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.
5. For guidance and strict compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent

*Attch: As Stated
To be indicated in the Perpetual Index
under the following subjects:*

ALTERNATIVE LEARNING SYSTEM

CTD/ mml



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**1st QUARTER COMMUNITY LEARNING CENTER (CLC) FIELD MONITORING TOOL
FOR ALTERNATIVE LEARNING SYSTEM (ALS) IMPLEMENTATION**

Name of the Implementer :		Position Title :		
District :		Name of School/CLC :		
Date :		Schedule of Session :		
Total Enrolment :		No. of Learners Present :		
Item No.	Documents	Evident 1 point	Not Evident 0 point	Remarks
I. MANAGEMENT AND INFORMATION SYSTEM				
1	ALS 2.0 Curriculum Guide			
2	ALS Form 1 (List of Potential ALS Learners During Mapping Activities)			
3	ALS Form 3 (Master List of Enrolled Learners)			
4	Updated Entry in the Learner Information System (LIS)			
5	ALS Class Program			
6	Complete Learning Activity Sheets (LAS) for ALS Life Skills Modules 1-9			
7	Complete Learning Activity Sheets (LAS) Package for All Learning Strands			
8	Attendance Sheet/LAS Distribution and Retrieval Records			
9	3 Years Community Learning Center ALS Statistical Data (2022-2023, 2023-2024, 2024-2025)			
10	Literacy Map illustrates the location of mapped, enrolled, completed the program			
II. ASSESSMENT TOOLS AND RESULTS				
11	Teacher's Report on Assessment for Basic Literacy (ABL) Results			
12	Teacher's Report on Functional Literacy Test (FLT) Pre-Results			
13	Teacher's Report on Recognition of Prior Learning (RPL)			
14	Teacher's Report on ALS Assessment Form 1 (Monthly Individual Learning Agreement)			
15	Teacher's report on ALS Assessment Form 2 (Monthly Monitoring of Learners Progress)			
16	CLC-Level Monthly Consolidated Report of Learners Progress			
17	Teacher's Report of Reading Assessment			
III. LEARNERS' WORK FOLDERS				
18	Learning Strand 1 – English Communication Skills			
19	Learning Strand 1 – Filipino Communication Skills			
20	Learning Strand 2 – Scientific and Critical Thinking Skills			
21	Learning Strand 3 – Mathematical and Problem-Solving Skills			
22	Learning Strand 4 – Life and Career Skills			
23	Learning Strand 5 – Understanding the Self and Society			
24	Learning Strand 6 – Digital Citizenship			
25	Learner's Formal Records for the 1st Quarter Presentation Portfolio Assessment (PPA)			
		Total Rating		
		Qualitative Interpretation		

*Notes: 1. Rating will be interpreted as follows: Outstanding: 21-25, Very Satisfactory: 14-20, Satisfactory: 7-13, Needs improvement: 1-6
2. Comply in two copies, one for the ALS teacher and another for the monitoring personnel.*

Conformé:

Monitored by:

Signature Over Printed Name
(ALS Teacher)

Signature Over Printed Name
(ALS Focal Person/EPISA-II)



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