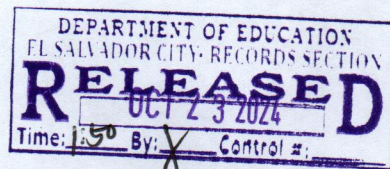




Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY



October 23, 2024

DIVISION MEMORANDUM
No. 423, s. 2024

**DEPLOYMENT OF NEW ADMINISTRATIVE ASSISTANT II AND TEMPORARY
ASSIGNMENT AS ADMINISTRATIVE ASSISTANT III**

To: **Assistant Schools Division Superintendent
Education Program Supervisors
School Heads
Administrative Officers II
Administrative Assistants III
Administrative Assistants II
All Others Concerned
This Division**

1. This memorandum announces the new personnel responsible for handling School MOOE disbursements and bookkeeping.
2. Ms. Fritzie Lynn B. Gequinto will temporarily serve as ADAS III until the vacant Administrative Assistant III position is filled.
3. Enclosed is the list of identified personnel including their respective School Assignments.
4. This activity shall adhere to the Equal Opportunity Principle wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil Status, disability, religion, ethnicity or political affiliation.
5. For information, guidance and compliance.


RANDOLPH B. TORTOLA
Schools Division Superintendent 

To be indicated in the Perpetual Index
Under the following subjects:

Accounting/deployment/personnel

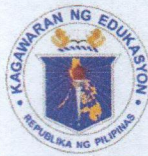
Acctg/cda



Address: Zone 3, Poblacion, El Salvador City
Telephone No: (088) 855-0113
Website: www.depedelsalvadorcity.net
Email Address: elsalvador.city@deped.gov.ph

**Transforming Schools,
Forging Partners**





Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Attachment 1. List of personnel and their school assignments.

NAME	POSITION	SCHOOL ASSIGNMENTS	MAIN STATION
MAE ANTOINETTE N. PADIGOS	ADMINISTRATIVE ASSISTANT II	COGON ELEMENTARY SCHOOL	COGON ELEMENTARY SCHOOL
		COGON NATIONAL HIGH SCHOOL - JHS	
		COGON NATIONAL HIGH SCHOOL - SHS	
		KALABAYLABAY INTEGRATED SCHOOL-ES	
		KALABAYLABAY INTEGRATED SCHOOL-JHS	
FRITZIE LYNNE B. GEQUINTO	ADMINISTRATIVE ASSISTANT II/ ACTING ADMINISTRATIVE ASSISTANT III	BOLISONG ELEMENTARY SCHOOL	COGON ELEMENTARY SCHOOL
		COGON ELEMENTARY SCHOOL	
		COGON NATIONAL HIGH SCHOOL - JHS	
		COGON NATIONAL HIGH SCHOOL - SHS	
		KALABAYLABAY INTEGRATED SCHOOL-ES	
		KALABAYLABAY INTEGRATED SCHOOL-JHS	

[Handwritten signature]

