



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: EL SALVADOR CITY DIVISION Request for Quotation (P.R. No.): 2024-10-145		
Revised on:	Date:	Control No: 2024-10-0127
Standard Form/Title: REQUEST FOR QUOTATION End-User: El Salvador City Division		
COMPANY NAME: _____		
ADDRESS: _____		
TEL NO./FAX NO.: _____ TIN No. _____		
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 9:00 A.M. of _____ in the return envelope attached herewith.		

TERMS and CONDITIONS:
 All entries must be typewritten or legibly written.
Business Permit and PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
 For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.
 Bidders shall submit original brochures showing certifications of the package, if applicable
 Agency may proceed with procurement upon receipt of three (3) quotation.

CONNIEBEL C. NISTAL, Ph.D.
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT COST	PRICE QUOTATION
1	Specialty Paper (White) A4 sized	40	pack		
2	Personalized Certificate Holder/Jacket (A4) with El Salvador Layout- Digital Print (colored)	200	piece		
3	Tarpaulin (4x8)	2	piece		
4	Personalized Plaque, 10 inches (Fiberglass resin material with wood-based)	144	piece		
5	Balloon Standee 6ft for Venue Set-up	6	set		
6	Fresh Flower Arrangement (stage decoration)	10	set		
7	Personalized sash for usherettes	2	piece		
TOTAL ABC: Php. 262,400.00			TOTAL QUOTATION:		

**refer to Technical Specifications for details (please see attached)*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature _____

Date _____



Address: Zone 3, Poblacion, El Salvador City | Tel No: (088) 555-0475
 Website: www.depedelsalvadorcity.net | Email: elsalvador.city@deped.gov.ph