

Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

November 7, 2024

DIVISION MEMORANDUM  
NO. 454, s. 2024

JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATION  
(JDVP-TVL) TIMELINE OF ACTIVITIES AND COMPOSITION  
OF TASKFORCE FOR SCHOOL YEAR 2024-2025

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, SGOD & CID  
Education Program Supervisor, TLE  
All Public Secondary School Heads  
All Others Concerned

1. Relative to DepEd Order No. 006, 2023 and DepEd Memorandum No. 17, 2024 on **Guidelines on the Implementation of the Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specialization for School Year 2022-2023**, this Office hereby informs the field of the start JDVP-TVL program for SY 2024-2025.
2. This JDVP-TVL is designed to optimize TVL Learning by allowing SHS students enrolled in public schools to avail of vouchers and take their TVL specializations in the partner institutions from either private or non-DepEd public SHSs, as well as TVIs, offering their desired specializations.
3. Further, the creation of the Task Force aims to ensure the smooth implementation of the program. The key functions of the Task Force are: Project Operation Planning, Project Monitoring and Evaluation, and Project Operation Management.
4. Moreover, please check the attachment on the timeline of activities and the members of the taskforce.
5. All members of the taskforce are expected to conduct inspection, monitoring and evaluation during the implementation of the JDVP-TVL program starting on November 18, 2024 to January 31, 2025.
6. This Office adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.



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7. This Office directs the immediate and wide dissemination of this Memorandum.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

Encls: As stated

Reference: DepEd Order No. 006, 2023

To be indicated in the Perpetual Index  
under the following subject: JDVP-TVL/VOUCHER PROGRAM

Re: Joint Delivery Voucher Program for Senior High School Technical-Vocational-Livelihood Specialization (JDVP-TVL) Timeline of Activities and Composition of Taskforce for School Year 2024-2025

SGOD/DRRM/jee



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**Attachment No. 1 of DM \_\_\_\_\_, s. 2024**

TIMELINE OF ACTIVITIES FOR THE DIVISION IMPLEMENTATION OF THE JOINT  
DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL TECHNICAL-  
VOCATIONAL-LIVELIHOOD SPECIALIZATION  
(JDVP-TVL) FOR SY 2024-2025

ACTIVITIES	DATE	PERSON RESPONSIBLE
Deadline of submission of letter of Intent and Annex 1 (Application Form) of the interested private SHSs, Non-DepEd public SHSs, and TESDA-accredited private TVIs	November 11, 2024 (5:00 P.M.)	SDO JDVP Task Force
Evaluation and field validation of the documents/requirements submitted by the interested potential JDVP partners	November 12-13, 2024	SDO JDVP Task Force
Release of the Final List of JDVP Partners and Materlist of Grade 12 SHS-TVL Beneficiaries and Issuance of Certificate of Eligibility to JDVP Partner (Annex 2)	November 14, 2024	SDO JDVP Focal Person
SDO Orientation (virtual) with learner beneficiaries, parents/PTA, JDVP Partners, TVL Teachers and SHS School Heads	November 15, 2024 (9:00 A.M.)	SDO JDVP Task Force, SDO JDVP Focal Person
Start of the JDVP-TVL Program (320 hours/40 days)	November 18, 2024 to January 31, 2025	SDO JDVP Task Force; SDO JDVP Focal Person
Random inspection, monitoring, and evaluation of JDVP-TVL Program	November 18, 2024 to January 31, 2025	SDO JDVP Task Force
Submission of JDVP Annex 3, 3A, and 4 to Division Office	November 25-29, 2024	SHS TVL Teachers
Submission of Voucher Certificate (Annex 5) to Regional Office	December 2, 2024	Secretariat/TWG
Submission of the four original billing statement	January 6-10, 2025	JDVP Partners; Secretariat/TWG



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(Form 1) with complete attachment and signatories		
Submission of JDVP Annex 10 to Division Office		SHS TVL Teachers; Secretariat/TWG
Preparation and request from TESDA for NC-II Assessment Schedule	December 2-20, 2024	JDVP Partner; School JDVP Focal Person
Submission of JDVP Annex 6 and 7 to the Division Office	February 3-7, 2025	JDVP Partners; Secretariat/TWG
TESDA National Competency Assessment (NC-II) of all JDVP Grade 12 SHS-TVL Beneficiaries	February 3-20, 2025	SDO JDVP Task Force; SDO JDVP Focal Person; JDVP Partner; School Heads
JDVP-TVL Program Implementation Review (PIR)	February 21, 2025	RO and SDO JDVP Task Force



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Attachment No. 2 of DM \_\_\_\_\_, s. 2024

THE JOINT DELIVERY VOUCHER PROGRAM FOR SENIOR HIGH SCHOOL  
TECHNICAL-VOCATIONAL-LIVELIHOOD SPECIALIZATION (JDVP-TVL)  
FOR SY 2024-2025 DIVISION TASKFORCE

POSITION	NAME
Chairperson	Randolph B. Tortola Schools Division Superintendent
Vice-Chairperson	Conniebel C. Nistal Assistant Schools Division Superintendent
Members	Ninian A. Alcasid, Chief CID Rolly B. Labis, Chief SGOD Roque R. Sabasaje, EPS-TVL Marie Jade A. Cacayan, EPS - SHS Focal Kevin B. Asequia, Planning Officer III Maricris P. Quismundo, SEP II – M&E
Secretariat/TWG	Jurica Ethel L. Estrada, PDO II Samantha Ellis M. Geñoso, Registrar I



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