

Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

14 November 2024

DIVISION MEMORANDUM
 No. 467, s. 2024

**ROLLOUT OF DCP ADOPTION CAPABILITY BUILDING FOR TEACHERS
 OF DCP RECIPIENT SCHOOLS**

To: **Assistant Schools Division Superintendent**
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Elementary and Secondary School Heads
All Others Concerned
 This Division

1. Relative to OUA-OUT-030524-14-1, the Division of El Salvador City through the ICT unit shall conduct the rollout of DCP adoption capability building for teachers on November 28-29, 2024, at Hotel Monicon, El Salvador City.
2. The training has been granted **12 CPD Units** which will be given to teaching personnel who have successfully complied with the required outputs.
3. Each participant is required of the following:
 - a. submit outputs to receive the certificate of participation and appearance
 - b. rollout the training in their respective school through LAC Sessions
 - c. bring laptop and extension wire
 - d. prepare mobile data if Internet in the venue will not suffice
4. The participants of the training are listed on the table below:

| No. | Name | Plantilla | Official Station |
|-----|---------------------------------|-------------|------------------|
| 1 | Ma. Ednelyn Grace V. Enerio | Teacher I | Amoros ES |
| 2 | Sarah Mae F. Calurasan | Teacher I | Badiangon ES |
| 3 | Maria Faye Vanessa C. Cagalitan | Teacher I | Bolisong ES |
| 4 | Jennifer R. Nob | Teacher III | Cogon ES |
| 5 | Heide Mae A. Pimentel | Teacher III | ECCS |
| 6 | Melanie Bernadette S. Borja | Teacher I | ECCS |
| 7 | Florie Joy T. Socobos | Teacher III | Himaya ES |
| 8 | Melanie F. Bahian | Teacher I | Himaya ES |
| 9 | Sheila G. Abarquez | Teacher I | Hinigdaan ES |
| 10 | Ma. Luisa C. Akut | Teacher I | Kalabaylabay IS |
| 11 | Arnel A. Superable | Teacher I | Kalabaylabay IS |
| 12 | Lougie Mae P. Batalla | Teacher I | Kalabaylabay IS |





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| | | | |
|----|-----------------------------|---------------------|-----------------|
| 13 | Gilbert S. Oco | Master Teacher I | Kibonbon ES |
| 14 | Frances Rianna M. Acosta | Teacher I | Molugan CS |
| 15 | Syrel Marie M. Redulla | SPED Teacher I | Molugan CS |
| 16 | Meggan E. Gaid | Teacher I | PSB ES |
| 17 | Cristine G. Maestre | Master Teacher I | PSB ES |
| 18 | Cherrylene C. Sanoria | Teacher I | Sambulawan ES |
| 19 | Rachel Ann M. Torayno | Teacher I | SFDA ES |
| 20 | May Grace Q. Buri | Teacher III | Sinaloc ES |
| 21 | Eddie Boy J. Villacarlos | Teacher I | Taytay ES |
| 22 | Vanessa V. Buray | Teacher I | Ulaliman ES |
| 23 | Sherwin D. Oranio | Teacher I | Cogon NHS |
| 24 | Mercy Melina M. Daug | Teacher II | Cogon NHS |
| 25 | Liza May Duran | Special Science T-I | Cogon NHS |
| 26 | Leopoul Jeck U. Valiente | Teacher I | ECNHS |
| 27 | Mariflor L. San Diego | Teacher III | ECNHS |
| 28 | Rowena P. Malazarte | Teacher III | Himaya NHS |
| 29 | Lynnel C. Boter | Teacher III | Himaya NHS |
| 30 | Leizl S. Pabololot | Teacher I | Hinigdaan NHS |
| 31 | Laifanie M. Eodorot | Teacher I | Hinigdaan NHS |
| 32 | Jacqueline C. Maghuyop | Teacher III | Molugan NHS |
| 33 | Resurreccion B. Gunayan, Jr | Teacher II | Molugan NHS |
| 34 | Dorothy T. Pila | Teacher I | Molugan NHS |
| 35 | Angelo B. Cagape | Teacher II | Sambulawan NHS |
| 36 | Rachelle Q. Labiano | Teacher I | SFDA NHS |
| 37 | Cristine J. Barimbao | Teacher I | SFDA NHS |
| 38 | Earl Ronald S. Macapayag | Teacher I | Sinaloc NHS |
| 39 | Sherrie R. Dungog | ITO - I | Division Office |
| 40 | Mark Anthony G. Arrieta | Teacher III | SFDA NHS |
| 41 | Jessica Marie B. Ramos | HT - III | Kibonbon ES |
| 42 | Randolph B. Tortola | SDS | Division Office |
| 43 | Conniebel C. Nistal | ASDS | Division Office |
| 44 | Jon Louis O. Dacoco | Admin Aide VI | Division Office |
| 45 | Apple Kieth B. Arangoso | Admin Aide VI | Division Office |

5. Refer to the activity matrix below for details of the flow of the program.

| Date | Time | Activity | Facilitator/In-Charge |
|-------------------|-------------------|-------------------------|---------------------------------|
| November 28, 2024 | 7:45 AM – 8:15 AM | Attendance | Jessica Marie B. Ramos (HT-III) |
| | 8:15 AM – 8:30 AM | Preliminaries | |
| | 8:30 AM – 8:45 AM | Roll Call of Attendance | |
| | 8:45 AM – 8:55 AM | Opening Remarks | |





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|--------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| | 8:55 AM – 9:15 AM | Message from SDS/ASDS | |
| | 9:15 AM – 12:00 PM | Explore M365 and Introduce Best Practices of M365 | Mark Anthony G. Arrieta (T-III) |
| | 12:00 AM – 1:00 PM | LUNCH | |
| | 1:00 PM – 1:15 PM | Ice Breaker - Zumba | Mark Anthony G. Arrieta (T-III) |
| | 1:15 PM – 3:00 PM | Unlocking Productivity with M365 Apps | Jessica Marie B. Ramos (HT-III) |
| | 3:00 PM – 5:00 PM | More about M365 Apps <ul style="list-style-type: none"> - Teams - OneNote - OneDrive - Microsoft Forms Questions and Answer | Sherrie R. Dungog (ITO) |
| November 29, 2024 | 8:00 AM – 8:15 AM | Preliminaries, Check Attendance and Recap | Mark Anthony G. Arrieta (T-III) |
| | 8:15 AM – 9:30 AM | Blended Learning: Theoretical and Pedagogical Frameworks | Mark Anthony G. Arrieta (T-III) |
| | 9:30 AM – 10:30 AM | SAMR Model | Sherrie R. Dungog (ITO) |
| | 10:30 AM – 12:00 PM | Designing for active learning in blended environments Teaching and Learning with Television | Jessica Marie B. Ramos (HT – III) |
| | 12:00 PM – 1:00 PM | Lunch | |
| | 1:00 PM – 1:15 PM | Ice Breaker - Zumba | Mark Anthony G. Arrieta (T-III) |
| | 1:15 PM – 2:00 PM | Introduction to Reading Progress | Jessica Marie B. Ramos (HT – III) |
| | 2:00 PM – 2:45 PM | Introduction to Search Coach and Search Progress | Mark Anthony G. Arrieta (T-III) |
| | 2:45 PM – 3:30 PM | Introduction to Reflect | Sherrie R. Dungog (ITO) |
| | 3:30 PM – 4:30 PM | Empower Educators to Explore the Potential of Artificial Intelligence | Sherrie R. Dungog (ITO) |
| | 4:30 PM – 5:00 PM | Further instructions, Assignments and Closing | Sherrie R. Dungog (ITO) |





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6. This Memorandum serves as the **Official Authority to Travel** of the identified participants.
7. For inquiries, please contact the Division IT Officer at sherrie.dungog@deped.gov.ph or through 09177154632.
8. This Memorandum adheres to the Equal Opportunity Principle (EOP) wherein there is no discrimination on the account of age, gender, identity, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
9. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

INFORMATION AND COMMUNICATION TECHNOLOGY

OSDS/SRD



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