



**Republic of the Philippines**  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
 SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity: <b>EL SALVADOR CITY DIVISION</b> Request for Quotation (P.R. No.): <b>2024-11-161</b>		
Revised on:	Date:	Control No: <b>2024-11-0142</b>
Standard Form/Title: <b>REQUEST FOR QUOTATION</b> End-User: <b>El Salvador City Division</b>		
<b>COMPANY NAME:</b> _____		
<b>ADDRESS:</b> _____		
<b>TEL NO./FAX NO.:</b> _____ <b>TIN No.</b> _____		
Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than <b>9:00 A.M.</b> of _____ in the return envelope attached herewith.		

**TERMS and CONDITIONS:**

All entries must be typewritten or legibly written.  
**Business Permit and PhilGEPS Registration Certificate** shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.  
 Bidders shall submit original brochures showing certifications of the package, if applicable  
 Agency may proceed with procurement upon receipt of three (3) quotation.  
 Free delivery.

  
**CONNIEBEL C. NISTAL, Ph.D.**  
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT COST	PRICE QUOTATION
1	Fabric Tote Bag, Height: 30 cm (not including the handle) Width: 26 cm Gusset: 10 cm	180	Pc		
2	Sticky Notes and Memo Pad Set with Ballpen Approximately 20cm x 2cm x 11cm	180	Pc		
3	Vertical Type Notebook, A6, coil notebook, flip up notebook	180	Pc		
<b>TOTAL ABC: Php. 54,000.00</b>			<b>TOTAL QUOTATION:</b>		

*\*refer to Technical Specifications for details (please see attached)*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

Printed Name / Signature \_\_\_\_\_

Date \_\_\_\_\_



Address: Zone 3, Poblacion, El Salvador City  
 Telephone No: (088) 855-0113  
 Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
 Email Address: [elsalvador.city@deped.gov.ph](mailto:elsalvador.city@deped.gov.ph)

*Transforming Schools,  
 Forging Partners*



## 1. FABRIC TOTE BAG



## 2. Sticky Notes and Memo Pad Set with Ballpen

Approximately 20cm x 2cm x 11cm



3. **Vertical Type Notebook, A6, coil notebook, flip up notebook**

