



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Name of Procuring Entity:	EL SALVADOR CITY DIVISION	Purchase Request (PR) No.:	2024-12-0207
Revised on:	_____	Date:	_____
		Control No.:	2024-12-0189
Standard Form/Title:	REQUEST FOR QUOTATION	End-User:	El Salvador City Division
COMPANY NAME: _____			
ADDRESS: _____			
TEL NO./EMAIL: _____		TIN No.: _____	

Please quote your lowest price for the package described below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **9:00 A.M.** of _____ in the return envelope attached herewith.

TERMS and CONDITIONS:

All entries must be typewritten or legibly written.
Business Permit and PhilGEPS Registration Certificate shall be attached upon submission of the quotation. For the procurement of Medicines if the interested supplier is not the manufacturer, certification from the manufacturer that the supplier is an authorized distributor/ dealer of the products/items.
 Bidders shall submit original brochures showing certifications of the package, if applicable
 Agency may proceed with procurement upon receipt of three (3) quotation.
 Free delivery.

For: [Signature]
CONNIEBEL C. NISTAL, Ph.D.
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	UNIT	QTY	UNIT COST	PRICE QUOTATION
1	Board and Lodging (3 days, 2 nights) With flowing coffee, water, projector & projector screen and reserved parking (at least 15)	pax	70	5,200.00	
TOTAL ABC: Php. 364,000.00			TOTAL QUOTATION: Php.		

**refer to Technical Specifications for details (please see attached)*

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above.

 (Signature over Printed Name of the Proprietor / Manager)

 Date Signed

