

Republic of the Philippines

**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

6 January 2025

DIVISION MEMORANDUM

No. 008, s. 2025

**PARTICIPATION TO THE TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM: A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS IN REGION X-NORTHERN MINDANAO**

To: **CONNIEBEL C. NISTAL, ASDS**  
**ROLLY B. LABIS, CES SGOD**  
**NINIAN A. ALCASID, CES CID**  
**JEFFREY M. MARTINEZ, AO V**  
**MARIE JADE A. CACAYAN, EPS**  
**EMELIE G. YUBUCO, LIBRARIAN II**  
**JURICA ETHEL L. ESTRADA, PDO II**  
**MARICRIS P. QUISMUNDO, SEPS II**  
All Others Concerned  
This Division

1. Relative to Regional Memorandum RM-No.1006, s.2024, this Office directs you to attend the **Training Workshop on Quality Management System: A Call to the Harmonization of Regional and Divisional Operations in Region X-Northern Mindanao** on January 13-16, 2025, at the EcoTech, Lahug Cebu City.
2. The endeavor aims to:
  - a. Deepen the personnel's appreciation of the Departments' National Quality Management System (NQMS) manuals;
  - b. Associate the PNS 9001:2015 in implementing the prescribed processes as contained in DepEd Memorandum No. 14, s. 2022 on the DepEd Quality Management System (QMS) Manual and Procedures and Work Instructions Manual;
  - c. Align the regional and divisional prescribed processes.
  - d. Strengthen support and advocacy on the "One DepEd One NQMS" mantra; and
  - e. Improve the overall implementation of the NQMS.
3. The board and lodging of all the participants and resource persons, including their honoraria, tokens, travel, and allowable expenses, shall be charged to the Regional Office (RO) funds. The Schools Division Offices (SDOs) shall shoulder their respective travel expenses, all subject to the accounting and auditing rules and regulations.



Address: Zone 3, Poblacion, El Salvador City  
Telephone No: (088) 882-6326  
Website: [www.depedelsalvadorcity.net](http://www.depedelsalvadorcity.net)  
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Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF EL SALVADOR CITY**

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The first meal is afternoon snacks on January 13, while the last meal is lunch on January 16.

4. Participants are required to bring a laptop and extension wire.
5. This memorandum shall serve as your **Official Authority to Travel**.
6. This Memorandum adheres with the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity sexual orientation, civil status, disability, religion, ethnicity, or political affiliation.
7. For information, guidance, and compliance.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

*Encl.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:*

ACCREDITATION NQMS  
OPERATIONS TRAINING PROGRAMS

ASDS/AKA



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REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF EL SALVADOR CITY

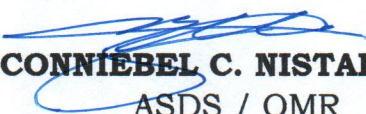
**TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM: A CALL  
TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL  
OPERATIONS IN REGION X – NORTHERN MINDANAO**

Eco Tech Center, Lahug, Cebu City  
January 13-16, 2025


Division of El Salvador City  
**List of Participants**

Name	Sex	NQMS Designation	Total	Mode of Transportation Availed
1. Randolph B. Tortola	M	SDS	1	Air Plane
2. Conniebel C. Nistal	F	ASDS	1	
3. Ninian A. Alcasid	F	KMT Team Leader	1	
4. Rolly B. Labis	M	IQAT Team Leader	1	
5. Marie Jade A. Cacayan	F	TAT Team Leader	1	
6. Jeffrey M. Martinez	M	QWT Team Leader	1	
7. Jurica Ethel Estrada	F	RMT Team Member	1	
8. Emelie G. Yubuco	F	Doc Controller	1	
9. Maricris P Quismundo	F	Head Secretariat	1	
<b>Total</b>			<b>9</b>	

Submitted by:

  
**CONNIEBEL C. NISTAL, PHD**  
ASDS / QMR

Approved:

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent



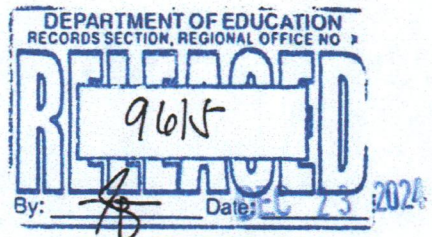
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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



December 16, 2024

REGIONAL MEMORANDUM  
No. 1006, s. 2024

TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM: A CALL TO THE  
HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS  
IN REGION X-NORTHERN MINDANAO

To: Assistant Regional Director  
Schools Division Superintendent  
Quality Management Representatives  
NQMS Teams  
All Others Concerned

1. Regarding **DepEd Order No. 9, s. 2021** titled **Institutionalization of Quality Management System in DepEd**, this Office announces the conduct of the three-day **Training Workshop on Quality Management System: A Call to the Harmonization of Regional and Divisional Operations in Region X-Northern Mindanao** at Eco Tech Center, Lahug, Cebu City, on January 13-16, 2025.

- 2. This endeavor aims to
  - a. deepen the personnel's appreciation of the Departments' National Quality Management System (NQMS) manuals;
  - b. associate the PNS 9001:2015 in implementing the prescribed processes as contained in DepEd Memorandum No. 14, s. 2022 on the DepEd Quality Management System (QMS) Manual and Procedures and Work Instructions Manual;
  - c. align the regional and divisional prescribed processes;
  - d. strengthen support and advocacy on the "One DepEd One NQMS" mantra; and
  - e. improve the overall implementation of the NQMS.

3. The participants shall include the following:

Governance Level	Top Mgmt.	NQMS Teams	Others	Total	Remarks
Regional	RD & ARD			2	



Address: DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
Telephone No: (088) 881-3137  
Email Address: region10@deped.gov.ph  
Website: r10.deped.gov.ph

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	Functional Division Chiefs			8	
			Unit Heads <b>ASD:</b> Gen. Services	9	
			Procurement		Randy Banggoy Ma. Jenelyn Quilao
			<b>ESSD:</b> Education Facilities		Fels 3 Trompeta Myra Yee
			School Health & Nutrition		
			Special Programs & Projects		Richard Dragon
			<b>Finance Division:</b> Accounting		Maricor Perez Ivy Gabule
			Budget		Praise Love Flores
			<b>HRDD:</b> NEAP-R		
			FTAD/Procurement Facilitator		Christene Serina
		RMT		1	
		IQAT		3	
		KMT		1	
		Document Controller		1	
		TAT (1)	Training Facilitators (2)	3	
		QWT		1	
		Citizen / Client Satisfaction Feedback Management		2	Ramon G. Abrera Jr.; Fatima Villaremo
		Secretariat		2	Marissa Manlapig

					Marivic Labitad
			QAME	1	Laurencia Llagas
			Total	32	
Divisional	SDS & ASDS			2	
		RMT		1	
		IQAT		1	
		KMT		1	
		Document Controller		1	
		TAT		1	
		QWT		1	
		Secretariat		1	
		Total		9 x 14= 126	9 per SDO
		Grand Total		158	

4. The board and lodging of all the participants and resource persons, including their honoraria, tokens, travel, and allowable expenses, shall be charged to the Regional Office (RO) funds. The Schools Division Offices (SDOs) shall shoulder their respective travel expenses, all subject to the accounting and auditing rules and regulations. The first meal is afternoon snacks on January 13, while the last meal is lunch on January 16.
5. Participants are required to bring a laptop and extension wire.
6. The Schools Division Offices (SDOs) shall submit their respective lists of participants using the prescribed template for booking purposes, which should reach the RO on or before December 27, via [ftad10@deped.gov.ph](mailto:ftad10@deped.gov.ph).
7. Attached is the training matrix for reference. Moreover, a virtual prework with the resource persons, Eco-Tech Center staff, and the Quality Management Representative Lead-NQMS Teams will be conducted on January 3, 2025, 9:30 a.m. The link will be communicated through a separate issuance.
8. The prework participants from the Regional Office (RO) shall be served with lunch.

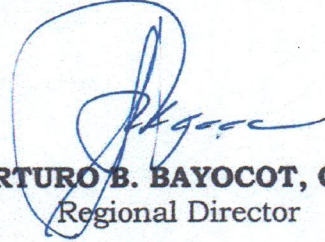


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 Website: [r10.deped.gov.ph](http://r10.deped.gov.ph)

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9. For further inquiry, please contact Ms. Lita F. Base, education program supervisor, Field Technical Assistance Division (FTAD), and the Lead IQA Team-Secretariat at 0906-505-6219 or email at [deped.ftad10@deped.gov.ph](mailto:deped.ftad10@deped.gov.ph).



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

ACCREDITATION      NQMS  
OPERATIONS          TRAINING PROGRAMS

RE: Training Workshop on Quality Management System:  
A Call to the Harmonization of Regional and Divisional Operations  
in Region X-Northern Mindanao

FTAD/eblor

Attachment No.1 to Regional Memorandum No. 1606, s .2024

TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM:  
A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS  
IN REGION X-NORTHERN MINDANAO

Eco Tech Center, Lahug, Cebu City  
January 13-16, 2024

Division of \_\_\_\_\_

**List of Participants**

Name of Participants	Sex	NQMS Team Assignment	Total	Mode of Transportation Availed
		Top Management (SDS and ASDS)	2	
		RMT	1	
		IQAT	1	
		KMT	1	
		Document Controller	1	
		TAT	1	
		QWT	1	
		Secretariat	1	
		Total	9	

Submitted by:

\_\_\_\_\_  
Quality Management Representative

Approved by:

\_\_\_\_\_  
Schools Division Superintendent




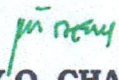
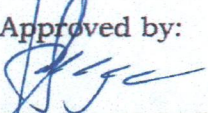
Attachment No.1 to Regional Memorandum No. \_\_\_\_\_, s .2024

**TRAINING WORKSHOP ON QUALITY MANAGEMENT SYSTEM:  
A CALL TO THE HARMONIZATION OF REGIONAL AND DIVISIONAL OPERATIONS  
IN REGION X-NORTHERN MINDANAO**

Eco Tech Center, Lahug, Cebu City  
January 13-16, 2024

**Activity Matrix**

Time	Day 0 January 13	Day 1 January 14	Day 2 January 15	Day 3 January 16
8:00-9:00	<b>Travel Time Arrival of Participants</b>	Review: QMS Manual of Operations and Planning Documents	Document Information Management Knowledge Management	<b>ISO Clauses 8</b>
9:00-10:00		Alignment of Management, Core, and Support Processes for the RO and SDOs	Training and Advocacy Client Citizen Feedback Management	<b>ISO Clause 9</b>
10:00-10:15	<b>Health Break</b>			
10:00-12:00		Continuation...Alignment of Management, Core, and Support Processes for the RO and SDOs	<b>PNS 9001:2015 ISO Clauses 1-3</b>	<b>ISO Clause 10</b> Wrapping Up - QAME Closing Program
12:00-1:00	<b>Lunch Break</b>			
1:00-3:00	<b>Registration Opening Program</b>	Introspecting Procedure and Work Instructions Manual: Management Review Risk Management	<b>ISO Clauses 4-5</b>	<b>Home Sweet Home</b>
3:00-5:00	<b>DepEd NQMS Context, Plans and Directions</b>	Internal Quality Audit Corrective Action	<b>ISO Clauses 6-7</b>	

Prepared by:  <b>DR. EDITH B. LAGO-ORTEGA</b> Chief, FTAD Lead Secretariat/IQA Team	Recommended by:  <b>ATTY. SHIRLEY O. CHATTO</b> Chief, ASD Quality Management Representative
Approved by:  <b>DR. ARTURO B. BAYOCOT, CESO III</b> Regional Director	



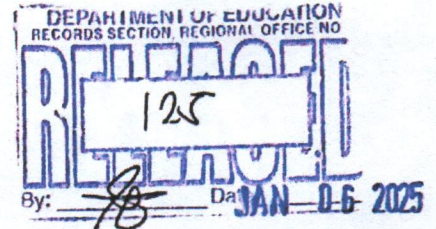
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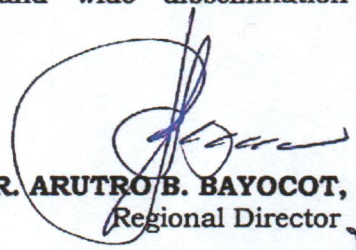
January 3, 2025

REGIONAL MEMORANDUM  
No. 008, s. 2025

UPDATED REGIONAL MEMORANDUM NO. 1006, S. 2024 (TRAINING WORKSHOP  
ON QUALITY MANAGEMENT SYSTEM: A CALL TO THE HARMONIZATION OF  
REGIONAL AND DIVISIONAL OPERATIONS IN REGION X-NORTHERN MINDANAO)

To: Assistant Regional Director  
Schools Division Superintendents  
Quality Management Representatives  
NQMS Teams  
All Others Concerned

1. All participating Schools Division Offices (SDOs) must take with them soft and hard copies of their Operations Manuals and Planning Documents for presentation and critiquing during the training.
2. All other provisions in the previous Memorandum remain in effect.
3. This Office directs the immediate and wide dissemination of this Memorandum.

  
**DR. ARUTRO B. BAYOCOT, CESO III**  
Regional Director

ATCH.: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

ACCREDITATION      NQMS  
OPERATIONS          TRAINING PROGRAMS

FTAD/