

Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF EL SALVADOR CITY

Office of the
Schools Division Superintendent

08 January 2025

DIVISION MEMORANDUM
No. 00, s. 2025

**PARTICIPANTS TO THE REGIONAL TRAINING OF TRAINERS (RTOT) ON
ASSESSORS' TRAINING AND PORTFOLIO ASSESSMENT**

To: **Asst. Schools Division Superintendent**
All Unit/Section Heads
All Elementary School Heads
All Secondary School Heads
All Others Concerned
This Division

- Regarding RM 003, s.2025 *Re: Updated Regional Memorandum No. 944, s.2024 (Regional Training Of Trainers (RTOT) On Assessors' Training and Portfolio Assessment)*, this Office informs the field of the identified participants to the aforesaid training scheduled on **February 11-14** at NEAP-ROX, Lapanan, Cagayan de Oro City.
- Participants of the activity are the following:

Name	Designation	Office/Station
Conniebel C. Nistal, PhD	Asst. Schools Division Superintendent	SDO-OSDS
Ninian A. Alcasid, PhD	Chief ES, CID	SDO-CID
Helen S. Palasan	Principal III (PESPA President)	Molugan Central School
Sammy S. Tres Reyes	Principal I	Amoros ES
Merogim P. Mugot	Master Teacher I	Hinigdaan NHS
Karen Rose A. Serrania	HRD SEPS	SDO-SGOD

- Participants' travel and incidental expenses shall be charged against Human Resource Development (HRD) Fund, subject to the usual accounting and auditing rules and regulations.
- Moreover, this Memorandum also serves as the **Official Authority to Travel** of the identified participants.



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SCHOOLS DIVISION OF EL SALVADOR CITY

5. The Office shall adhere to the Equal Opportunity Principle (EOP) in observing all policies and protocol of the said activity. Hence, all actions shall be based solely on guidelines set with no discrimination on the account of age, gender identity, sexual orientation, civil status, disability, religion, ethnicity or political affiliation.

6. For guidance and strict compliance.

RANDOLPH B. TORTOLA
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

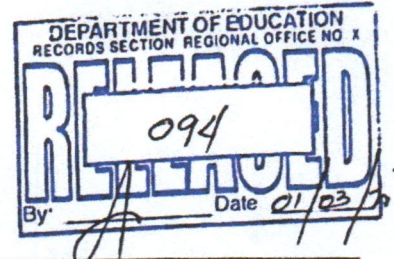
SGOD/ /hrd

RTOT





Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO



January 2, 2025

REGIONAL MEMORANDUM
 No. 003, s. 2025

UPDATED REGIONAL MEMORANDUM NO. 944, S. 2024
 (REGIONAL TRAINING OF TRAINERS (RTOT) ON ASSESSORS' TRAINING
 AND DEEPENING ON CLASSROOM OBSERVATION
 AND PORTFOLIO ASSESSMENT)

To: Schools Division Superintendents
 Division Chiefs
 School Heads
 All Others Concerned

1. Regarding **Regional Memorandum No. 944, s. 2024**, titled **Regional Training of Trainers (RTOT) on Assessors Training and Deepening of Classroom Observation and Portfolio Assessment**, the schedule of its implementation has been postponed due to logistic concerns.

2. The following is the new schedule of activities:

Activity	Dates		Venue
	From	To	
Pre-Work Conference	Jan.7-9, 2025	Feb. 4-6	NEAP- R10
Batch 1 <i>(Bukidnon, Cagayan de Oro, Camiguin, El Salvador, Gingoog, Iligan, Lanao del Norte)</i>	Jan.14-17, 2025	<u>Feb. 11-14</u>	NEAP- R10
Batch 2 <i>(Malaybalay, Misamis Occidental, Misamis Oriental, Oroquieta, Ozamis, Tanguib, Valencia)</i>	Jan.21-24, 2025	Feb. 18-21	NEAP- R10
Post-Work Conference	Jan. 30- Feb.1, 2025	Feb. 26-28	NEAP- R10

3. Participants are entitled to Compensatory Time Off (CTO) for activities that fall on weekends or holidays, in accordance with CSC-DBM Joint Circular No. 2, s. 2004, and other applicable administrative rules and policies.

4. Additionally, the **Assistant Schools Division Superintendent (ASDS)** for each Schools Division Office (SDO) shall be included as a participant in the respective batches.



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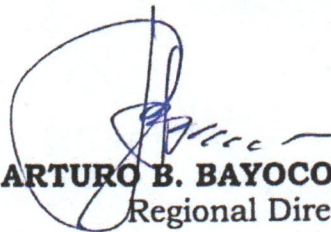
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5. All other provisions stated in the previous memorandum shall remain in effect.

6. This Office directs the immediate and wide dissemination of this Memorandum.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

CLASSROOM OBSERVATION

TRAINING PROGRAMS

HRDD/becky



Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO

DEPARTMENT OF EDUCATION
 RECORDS SECTION, REGIONAL OFFICE NO. X
RELEASED
 8896
 By: NIEL MICHELS PARRO
 Date: NOV 27 2024

November 27, 2024

REGIONAL MEMORANDUM
 No. 944, s. 2024

REGIONAL TRAINING OF TRAINERS (RTOT) ON ASSESSORS TRAINING
 AND DEEPENING ON CLASSROOM OBSERVATION
 AND PORTFOLIO ASSESSMENT

To: Schools Division Superintendents
 Division Chiefs
 School Heads
 All Others Concerned

1. Regarding **DepEd Memorandum DM-OUHROD-2024-2013**, titled **Conduct of National Training of Trainers on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment**, this Office will conduct the **Regional Training of Trainers (RTOT) on Assessors Training and Deepening of Classroom Observation and Portfolio Assessment**.

2. The activity aims to build a pool of trainers from various schools divisions who will facilitate the capability-building of potential assessors for the implementation of the Expanded Career Progression in their respective field offices. Furthermore, it seeks to equip them with the knowledge, skills, and attitude necessary to:

- a. discuss, as trainers, the Standards-based Career Progression System, teacher reclassification and promotion process, and Assessors' Program and the role and duties of an "assessor";
- b. applied the varied assessment techniques for teacher reclassification and promotion, to include document review, classroom observation, portfolio assessment, and interview; and
- c. prepare an action plan for the divisional rollout of Capability Building of DepEd Assessors for Teacher Career Progression.

3. The following is the schedule of activities:

Activity	Dates	Venue
Pre-Work Conference	Jan.7-9, 2025	2nd Floor HRDD Building
Batch 1 <i>(Bukidnon, Cagayan de Oro, Camiguin, El Salvador, Gingoog, Iligan, Lanao del Norte)</i>	Jan.14-17, 2025	To be arranged (TBA)
Batch 2 <i>(Malaybalay, Misamis Occidental, Misamis Oriental, Oroquieta, Ozamis, Tangub, Valencia)</i>	Jan.21-24, 2025	(TBA)
Post-Work Conference	Jan. 30- Feb.1, 2025	(TBA)

4. The Schools Divisions Superintendents (SDS) are directed to select their respective divisional trainers-facilitators who demonstrate high proficiency in training facilitation and who meet the following criteria:

- a. DAPPSHI President or officer (member of the HRMP SB); **MARINIC S. TORRES PI MMS**



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Minor

- b. PESPA President or officer (member of the HRMPSB); **HELEN S. PALASAN, P3, MCS**
- c. CID or SGOD Chief or Supervisor (preferably a NEAP Learning Facilitator);
- d. Master Teacher (must have experience in the implementation of PPST assessment for L&D purposes);
- e. Elementary/ Secondary Principal (trained in the RPMS-PPST); and
- f. HR-SEPS

5. Board and lodging of all participants shall be charged against BHROD downloaded Program Support Funds (PSF) for Regional Assessors' Training, while travel and incidental expenses shall be charged to local/MOOE funds, subject to the existing accounting and auditing rules and regulations.

6. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

Reference: As stated
 To be indicated in the Perpetual Index
 under the following subjects:

CAREER PROGRESSION TEACHERS

RE: Regional Training of Trainers (RTOT) on Assessors Training
 and Deepening of Classroom Observation and Portfolio Assessment

HRDD/becky



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